



November 2024 Agenda
Soldiers Beach Surf Club
Committee Meeting

Attendees: Simon Falconer, Sam Terry, Evelyn Williamson, Annie Vandertouw, Sergei Mikhachenko, Jennifer Falconer, Brad Halicek, Emma Griffiths.

Apologies: Darcy Waller, Jacqui Godier, Simon Blakely (maybe), Jackson Vandertouw, Tony Axford, Matt Griffiths, Kel Maxwell, Matt Keys, Matt White.

Date: 17 November 2024

Meeting opened at: 11.25am

Item 1: Declaration of any Conflict of interest:

Does anyone have a conflict of Interest that is not registered below?

Name: Matt Keys	Interest: Wife owns Kraken
Name: Brent Farnworth	Interest: Owns Dunes
Name: Matt White	Interest: Sister owns Kraken
Name: Shawn Ford	Interest: Contractor Light of Installation
Name: Kelly Maxwell	Interest: Relative of the Kraken

Item 2. Motion to Adopt Previous Minutes

Moved By: Sam Terry
Second by: Jennifer Falconer
CARRIED.

Item 3. Business Arising from Previous Minutes

Nothing to action at present.

Item 4. President – Simon Falconer

1. Council:
 - i. we still have the use of council SSV until ours is repaired
 - ii. Council has requested a monthly meeting to discuss and keep me up to date with the upcoming roof repair.

- iii. Northern stairs should be complete by end of November 2024 (that's what I've been told)
2. Clontarf Foundation:
 - i. Thanks to Emma Griffiths, Matt White and Kell Maxwell for helping with the training session, huge success and everyone enjoyed themselves.
 - ii. Discussions had with Regional manager to requal all (statewide) Clontarf mentors/teachers from next year. They will become members, plan in progress.
 - iii. Discussions around doing some early morning sessions with the foundation in the future.
3. Burns support Day:
 - i. The day was a great success, we had more participants this year then last.
 - ii. Thanks to ALL involved in helping run and organize. This day isn't the same without the help.
4. Naming of Boat:
 - i. another great day was had naming the boat after life member John Edwards. Thanks to all involved in getting this done.
5. Our members were involved in the search for the missing boy on 5th November, we deployed an IRB with crew and a SMAR swimmer, welfare checks were conducted by SLSNSW on those involved, all is good. Thanks to The Kraken for providing lunch for all involved.
6. SLSNSW:

Surf club capability program, due to busy schedules a face-to-face meeting is not possible in November so a Zoom meeting will be taking place on December Wednesday 11th 630pm. An invite will be sent to all committee members to attend, would be great to have different perspectives.
7. Dunes has requested a sign to be put on front awning stating restaurant upstairs. They are coming up with a design.

Actions: Discuss sign options for front of building.

Meeting agreed to allow Dunes to install a sign on front awning at their costs.

Item 5. Director of Finance – Tony Axford

- a. Attached Bank Register Payments
- b. Profit and Loss
- c. Balance Sheet

Current Financial Position

Gross Profit to date 15/11/24	\$221,458.36	
LESS EXPENSES		\$132,249.73
Operating profit	\$89,208.62	
Less Grants		\$55,412.55
Working Capital	\$33,796.08	
Age Receivables	\$8,495.92	
LESS Age Payables		\$ 17,729.64
Term Deposit		\$ 65,016.60
Term Deposit (Bendigo)		\$20,000
Total unbudgeted Working cash	\$3,562.00	

As of the 15/11/24 Cash in Bank

Bendigo Event acc	\$0,20
Main account	\$8,959.42 budgeted expense
100 Account	\$5,630.91 budgeted expenses
Investment Account 1.	\$65,016.60 Note: 12 months term at 5% = \$3,250.83 interest.
Investment Acc 2.	\$20,000 note 3 month on call 3.4%= \$170
Grant Account	<u>\$55,412.55 budgeted expenses</u>
Total Cash	<u>\$ 155,159.55</u>

Motion 1:

Move that the Attached Payments be approved as legitimate expenses to the Club.

Moved By: Tony Axford

Second By: Emma Griffiths

CARRIED.

Other issues

1. No Debt current, as all bills are paid when they fall due.
2. Budget is on track no over spends.

Item 2. EQUIPMENT SALE

Sale of Yellow Surf Boat, Club Value \$7,000. Four parties interested, all have gone back to their committees. I recommend any offer over \$5,000 to be accepted. Any funds from the sale will be allocated back to Boaties equipment budget. We have a strong offer from one Club.

Note:

The Club has not received any written requests from any Club Members regarding the purchase of Equipment from the IRB trip.

This has now been advertised on the open market, however, there is a missing PLB Epirp. It was used by the branch Jet Ski, unsure of its location.

The Epirbs have been sold to the public, Subject to finding the missing PLB.

Item 3. Cash Float for Boaties

As per Boaties Budget, it is recommended that \$500 is put into the Events account to cover the cost to Woolgoolga.

MOTION:

Move by: Tony Axford

Second by: Annie Vandertouw

CARRIED.

Item 4. ATV

The ATV has \$1,330 damage, it is being appraised by the insurance company currently.

Damage: Rear Drive Axle assembly, bearing and Snape ring.

It is doubtful that the immersion caused it.

Item 6. Director of Administration – Annie Vandertouw

1. Incoming/outgoing Correspondence as per Register (copy supplied upon request).
2. Monitor inbox and distribute emails.
3. Website updates – ongoing.

4. FB updates/posts etc
5. Minutes on website – ongoing.
6. Calendar entries – ongoing. *(Please remember to advise me via email of any meetings you attend or events we are participating in so I can add to our main calendar – this is a compliance requirement.)*
7. Surfguard Transfers and Pending as follows via Electronic Motions:
 1. Request ID: 1723453; Request Date: 15/11/2024; Status: Pending; Member Name: Anna Deighan; Request Type: New Club Membership, Update Personal Details.

MOTION:

To approve the above membership.

Moved by: Annie Vandertouw

Second by: Brad Halicek

CARRIED.

Electronic Motion: 21/10/24

To approve the attached pending list and transfers as at 21.10.24

Moved by Annie Vandertouw

Second by: Darcy Waller

CARRIED.

☐	1699475	18/10/2024 22:44:01	6169422	Watson, Glenn	Probationary	2024/2025	New Club Membership
☐	1699476	18/10/2024 22:44:03	6169423	Watson, Connor	Probationary	2024/2025	New Club Membership
☐	1699477	18/10/2024 22:44:04	6169424	O'Brien, Brax	Probationary	2024/2025	New Club Membership
☐	1699478	18/10/2024 22:44:05	6169425	O'Brien, Koopar	Probationary	2024/2025	New Club Membership
☐	1699479	18/10/2024 22:44:06	6169422	Watson, Glenn			New Family Group
☐	1699781	18/10/2024 09:51:38	6169491	Erick, Breanna	Probationary	2024/2025	New Club Membership
☐	1699783	19/10/2024 09:51:41	6169491	Erick, Breanna			New Family Group
☐	1699792	19/10/2024 09:51:41	6169492	Erick, Harrison	Probationary	2024/2025	New Club Membership
☐	1700332	19/10/2024 14:30:10	6169639	Morris, Jayden	Probationary	2024/2025	New Club Membership
☐	1701343	20/10/2024 08:11:07	6169919	Morris, Kylie	Probationary	2024/2025	New Club Membership
☐	1702060	20/10/2024 12:02:36	6170221	Duncan, Bryan	Probationary	2024/2025	New Club Membership
☐	1702061	20/10/2024 12:02:39	6170222	Duncan, Atticus	Probationary	2024/2025	New Club Membership

Transfer Out										
ID	Member ID	Name	Winning Club	Losing Club	Transfer Type	Create Date	Most Recent Action Date	Age	Status	Action
166352	5925768	Bradley Halicek	Terrigal	Soldiers Beach	Competition rights	20/10/2024	20/10/2024	1 days	New	Endorse Not Endorse Update Delete
166340	3663936	Adam Seisenbacher	The Lakes	Soldiers Beach	Full Transfer	20/10/2024	20/10/2024	1 days	New	Endorse Not Endorse

Electronic Motion: 04/11/24

To approve the attached pending list and transfers as at 04/11.24

Moved by Annie Vandertouw

Second by: Jennifer Falconer

CARRIED.

☐	Request ID	Request Date	Member ID	Member Name	Sub-Membership Category	Season	Request Type
☐	1707272	25/10/2024 09:50:02	5877982	Dunn, Seth	Junior Activity Member (5-13 years)	2023/2024	Update Personal Details
☐	1707280	25/10/2024 09:56:52	5877991	Dunn, Bailey	Junior Activity Member (5-13 years)	2023/2024	Update Personal Details
☐	1714250	01/11/2024 13:29:12	6174316	Ryan, Julian	Probationary	2024/2025	New Club Membership
☐	1714251	01/11/2024 13:29:14	6174317	Ryan, Maddison	Probationary	2024/2025	New Club Membership
☐	1714252	01/11/2024 13:29:15	6174318	Ryan, Bailee	Probationary	2024/2025	New Club Membership
☐	1714253	01/11/2024 13:29:16	6174316	Ryan, Julian			New Family Group
☐	1715617	03/11/2024 07:43:56	6174867	Hodgson, Virginia	Probationary	2024/2025	New Club Membership
☐	1715618	03/11/2024 07:43:58	6174868	Hodgson, Tilly	Probationary	2024/2025	New Club Membership
☐	1715619	03/11/2024 07:43:59	6174869	Hodgson, Georgie	Probationary	2024/2025	New Club Membership
☐	1715620	03/11/2024 07:44:00	6174867	Hodgson, Virginia			New Family Group
☐	1715902	03/11/2024 11:06:17	6174979	Arrua, Cathlin	Probationary	2024/2025	New Club Membership

Electronic Motion: 28/10/24

To approve the attached pending list and transfers as at 28.10.24

Moved by Annie Vandertouw

Second by: Simon Falconer

CARRIED.

☐	Request ID #	Request Date #	Member ID #	Member Name #	Sub-Membership Category #	Season #	Request
☐	169461	15/10/2024 14:14:50	5997194	Kan, Roman	Junior Activity Member (5-13 years)	2021/2022	Update Per
☐	169465	15/10/2024 14:22:14	5997195	Kan, Veronica	Junior Activity Member (5-13 years)	2021/2022	Update Per
☐	1706000	23/10/2024 20:22:34	617651	Gambile, Kevin	Probationary	2024/2025	New Club
☐	1706002	23/10/2024 20:22:36	617651	Gambile, Kevin			New Far
☐	1706001	23/10/2024 20:22:36	617652	Gambile, Sailor	Probationary	2024/2025	New Club
☐	1706530	24/10/2024 13:15:48	617787	Annesley, Kodie	Probationary	2024/2025	New Club
☐	1707272	25/10/2024 09:50:02	5877982	Dunn, Seth	Junior Activity Member (5-13 years)	2023/2024	Update Per
☐	1707280	25/10/2024 09:56:52	5877991	Dunn, Bailey	Junior Activity Member (5-13 years)	2023/2024	Update Per
☐	1708841	26/10/2024 15:51:12	5809947	Sloane, Katie	Junior Activity Member (5-13 years)	2024/2025	Update Per
☐	1709159	26/10/2024 21:32:26	6172665	Lally, Tanya	Probationary	2024/2025	New Club
☐	1709160	26/10/2024 21:32:29	6172666	Lally, Kyran	Probationary	2024/2025	New Club
☐	1709161	26/10/2024 21:32:30	6172667	Lally, Ryder	Probationary	2024/2025	New Club
☐	1709162	26/10/2024 21:32:30	6172665	Lally, Tanya			New Far
☐	1709169	26/10/2024 21:50:21	6172670	Gambill, Jasmin	Probationary	2024/2025	New Club
☐	1709170	26/10/2024 21:50:23	6172671	Gambill, Lincoln	Probationary	2024/2025	New Club
☐	1709171	26/10/2024 21:50:24	6172670	Gambill, Jasmin			New Far
☐	1709210	26/10/2024 22:26:27	6172681	Murphy, Jasmine	Probationary	2024/2025	New Club
☐	1709390	27/10/2024 08:37:40	6172727	Harrison, Keith	Probationary	2024/2025	New Club
☐	1709392	27/10/2024 08:37:43	6172727	Harrison, Keith			New Far
☐	1709391	27/10/2024 08:37:43	6172728	Harrison, Sydney	Probationary	2024/2025	New Club
☐	Request ID #	Request Date #	Member ID #	Member Name #	Sub-Membership Category #	Season #	Request
☐	1701032	27/10/2024 18:23:45	6173054	Melkie, Blake	Probationary	2024/2025	New
☐	1702231	27/10/2024 20:12:08	6084204	Bragin, Viacheslav	Associate	2024/2025	Upda
☐	1702241	27/10/2024 20:12:56	6084205	Bragina, Katrina	Junior Activity Member (5-13 years)	2024/2025	Upda
☐	1703337	27/10/2024 22:35:12	6173188	Rogers, Chris	Probationary	2024/2025	New
☐	1703338	27/10/2024 22:35:14	6173189	Rogers, Georgie	Probationary	2024/2025	New
☐	1703339	27/10/2024 22:35:15	6173120	Rogers, Theo	Probationary	2024/2025	New
☐	1703340	27/10/2024 22:35:16	6173188	Rogers, Chris			New

Transfer In									
ID	Member ID	Name	Winning Club	Losing Club	Transfer Type	Create Date	Most Recent Action Date	Age	St
166797	5877991	Bailey Dunn	Soldiers Beach	North Entrance	Full Transfer	25/10/2024	25/10/2024	3 days	1
166794	5877982	Seth Dunn	Soldiers Beach	North Entrance	Full Transfer	25/10/2024	25/10/2024	3 days	1
166442	5847200	Tottie Dunn	Soldiers Beach	North Entrance	Full Transfer	24/10/2024	24/10/2024		Gen
165855	5955955	Veronica Kan	Soldiers Beach	Wanda	Full Transfer	25/10/2024	25/10/2024		Gen
165856	5997195	Veronica Kan	Soldiers Beach	Wanda	Full Transfer	15/10/2024	25/10/2024	13 days	App
165854	5997194	Roman Kan	Soldiers Beach	Wanda	Full Transfer	15/10/2024	25/10/2024	13 days	App

Item 7. Vice President/Director of Sponsorship & Marketing – Matt Keys

- 1) Solar Batteries are scheduled for installation by Twin Lakes Air in November. Awaiting final approval from council for location of batteries. Preferred option is Harry Potter room or alternatively the southern wall of club. The latter option will require additional \$ for security cage
- 2) I have contacted David English from Mounties Group to consider a direct sponsorship of Soldiers Beach. David was hoping to see Jason Woods 12th October to discuss and come back to me.
 - Priority request for approx. \$10k for rowing machines and spin bikes
 - If no sponsorship funding available we can apply for a club grant
 - I've now been advised to apply through Club Grants. Will complete the application in November
- 3) New sponsorship agreements
 - MK to contact HS Express to renew their 2-year sponsorship \$2,000.00 – Phone/Email sent 12th November
 - Wiseberry Heritage have indicated they will be renewing their sponsorship

Matt to arrange meeting to discuss – Wiseberry have now renewed their sponsorship for \$5k over 3 years

- Bendigo Bank – seeking approval for signage in Dunes foyer – MK to action

- 4) Andrew Butt (nipper parent) has suggested he would like to sponsor SBSLSC. Currently negotiating sponsorship package

Item 8. Director of Education – Emma Griffiths

1. Award proficiencies are underway with approx.. 60% of patrolling members requalified or partially requalified. Final requal date set for 30th Nov 202. IRB driver requal to take place 8th Dec.
2. SRC / BM course for parents to support Water Safety has commenced – 7 participants. Assessed by Paul Dowdell 8th Dec.
3. Mums Group – slow paced SRC / Water Safety Group has commenced – meeting at Toukley Pool each Thursday for swim training to develop fitness.
4. ART course scheduled for 23rd Nov 2024 – 7 participants, reading out to other clubs for more.
5. SRC course for u14 nippers is currently running to be assessed 8th Dec.
6. IRB course to commence and run parallel to the BM course. Due to be assessed early to mid Dec.
7. Beginning of season education meeting will take place 30th Nov 2024. Unfortunately it has been difficult to get members of the Education together and committed to attending the meeting.
8. Clontarf group attendance and first aid education was successful with a number of attendees attending the club in their own time following the morning demonstrating a strong connection with the community.
9. Burns Survivors Afternoon was a massive success with many members supporting the attendance of upward of 50 individuals at the beach.

Recommendations:

Calling for clarification of committee roles and responsibilities as well as alignment and structure of portfolios within the club to ensure appropriate channels of communication are maintained. It is important that all communication is respectful, relevant and concise, while also being directed to the appropriate contacts within the club to maintain consistency and transparency. It is important not to overload portfolios and committee members, but equally important to ensure that the correct people are informed of events, actions and requirements.

Item 9. Director of Life Saving – Brad Halicek

1. Minor issues with Patrol Operations app linking with Surfguard. Does random stuff and misses people. Not an issue if people fill out the book in the tower as it can be checked.
2. Patrol captains to ensure members are in correct uniforms.
3. No other issues to report

Item 10. Director of Surf Sports – Rachel Sloane

1. Fitness Passport – Our enquiry has progressed to the next stage to be considered to offer fitness passport to our members (staff). The eligibility criteria is usually 300, as we over 400 members but only 195 adults at the time of answering they are forwarding our enquiry to the development team for a review. I will advise as I know more.

Item 11. Director of Youth Development – Matt Wite

1. Rookie disco was a success with 8 Rookies attending
2. There is 10 rookies from the u14/13 attending the rookie development camp from the 15th to the 17th November
3. There have been a number of issues with activities run at the same time as nippers. this impedes my ability to run nippers successfully when I lose water safety, and when the surf boat is coming in around nipper this creates a dangerous situation.

Can I please ask that this ceases. Emma and I are trying to get as many parents into doing the Bronze and SRC courses. We are trying our best to increase our patrolling numbers but with incidents as mentioned it is not a good look if we can't complete nippers successfully or without incident.

Item 12. IRB Captain – Matt Griffiths

No one is to fix, adjust or attempt to change any of the IRBs. Please refer to IRB Captain and he will organise.

Item 13. Board & Ski Captain – Simon Blakely

1. New surf boat storage location and movement of board trailer has eased storage concerns.
2. 1 x fiberglass nipper board damaged during last week's nippers. Matt W organizing repair. Previous arrangement was club only gets billed for materials.
3. Tuesday Board training is gaining momentum – desperately need water safety assistance otherwise time on water per nipper will be reduced some sessions to maintain ratios.

Item 14. Boat Captain – Mick Crowe

1. The first 2 carnivals of the surf boat series, Stockton and Fingal Bay, have been contested with some very encouraging results. In particular our junior crews have showed promise and are only getting encouraged by their results.
2. Thanks to those within the group who have put their hand up to be our officials. Noel King, Shana Doughney, Dale Peard and Suz Lourens. Within this help we cannot participate.

3. Our next carnival is at Woolgoolga and I would like to request that some financial assistance be provided by the club to Dale to offset the cost of fuel as he will be towing the boat to the carnival. I would estimate between \$100-\$150 may be required.
4. There are a number of interested parties in the yellow surf. Hope to finalise a sale soon.
5. **Recommendations:**
That funds be made available from the allocated budget towards fuel costs of towing the boat to Woolgoolga. AGREED.

Item 15. First Aid Officer – Emma Griffiths

1. First Aid room is up and running with all supplies organised and labelled.
2. Oxygen kit and new DEFIB have arrived, to be utilized in First Aid Room and on Patrol.
3. Will need to order paed defib pads and two new defib bags (unreported damage to the defib bags currently used mean they are not compliant)

Item 16. Rookie/Youth Co-ordinator – Sam Terry

Youth night went really well and got a lot of ideas.

Item 17. Childsafe Report – Jennifer Falconer

1. Completion of Nippers on Sunday is going well. Both Parents and Members are accommodating and understanding of the safety requirements.
2. I have been attending Nipper swim training on Mondays. Both Parents and children are happy with the sessions.
3. WWC needs to be noted on Surf Guard for the relevant persons
4. Youth Bar B Ques are going very well. They are working well and making money. Well Done
5. The Youth Rights for Soldiers accepted at last meeting, I ask that they be displayed in the front notice board along with the Code of Conduct.
6. Any activities for Nippers and Youth particularly away from the club require the appropriate paperwork.

Item 18. OHS/Special Projects – Darcy Waller

NIL to report this month.

Item 19. Caretaker's report – Kel Maxwell

- Twin Lakes Air and Solar started work on roof 13/11, with solar panels, getting ready to install batteries. Work will be ongoing, weather permitting. Waiting on report from Council, where batteries will be placed.
- Also will be replacing light in IRB Room, with an LED one.

- Council came on Mon 11/11 and fertilized the front lawn, with the overnite rain last couple of days, it will look alot better.
- Council Electricians came out Mon 11/11 to test and tag all appliances upstairs in Dunes Kitchen.
- Maritime Surfing Contest will be held in March 2025, not in April.
- Clontarf Foundation Events will be held in December, will be helping Joe to make the days successful for the students.
- I will be away off-site frm 14/11 through to 22/11. Dunes staff will be taking over the duties of cleaning upstairs.

MOTION:

To receive and adopt all reports.

Moved by: Simon Falconer

Second by: Emma Griffiths.

CARRIED.

Item 18. General Business

1. Discussion around communication - and that everyone should always strive to improve where possible.
2. Only 1 toilet downstairs that has a sanitary bin. Can we please organise 1 in each cubicle. **Kel** to action.
3. Finance Report - ATV & SSV - repairs to come out of Lifesaving budget. Lifesaving to email everyone on correct usage of driving ATV between hard ground & sand.
4. Council has been lending ATV as we haven't had 4WD here so club will continue to borrow Council ATV till ours is fixed. Once fixed Council to take back their ATV, they will borrow ours and pay for fuel and repairs if required (only if they cause breakage).

Meeting closed: 12.05pm



Simon Falconer
President



Annie Vandertouw
Director of Administration