



February 2025
Soldiers Beach Surf Club
Committee Meeting

Attendees: Gail Rixom, Jennifer Falconer, Simon Falconer, Jackson Vandertouw, Matt Keys, Mick Crowe, Evelyn Williamson, Annie Vandertouw.

Apologies: Tony Axford, Jaydee Lourens, Darcy Waller

Date: 16 February 2025

Meeting opened at: 11am

Item 1: Declaration of any Conflict of interest:

Does anyone have a conflict of Interest that is not registered below?

Name: Matt Keys	Interest: Wife owns Kraken
Name: Brent Farnworth	Interest: Owns Dunes
Name: Shawn Ford	Interest: Contractor Light of Installation
Name: Kelly Maxwell	Interest: Relative of the Kraken
Name: Tony Axford	Interest: Gym Equipment from Daughter's business

Item 2. Motion to Adopt Previous Minutes - November & December

Moved By: Simon Falconer
Second by: Matt Keys
CARRIED.

Item 3. Business Arising from Previous Minutes

Nothing at present.

Item 4. President – Simon Falconer

1. Council
 - i. Lift will be replaced starting June, expected to take 3 weeks.

- ii. Council has started to fix roller doors.
- iii. Entire Roof needs to be replaced, in talks to determine when/how this will happen.
- iv. Floors in Kitchen and Bar area have been redone due to damage.
2. JAC, Director of Lifesaving, Deputy Director of Lifesaving, IRB Captain and First Aid Officer have resigned from their positions effective from January 12th 2025. We are looking for temporary replacements till end of season.
3. The club is submitting an insurance claim for the solar panels due to the damage sustained in the January storms. Waiting to see the outcome approx. \$35k to rectify the damage.
Dunes has put in a claim to replace the blinds that were damaged in the same storm.
4. Would like to thank Freemasons for their recent donation for gym equipment.
5. Club has recently purchased gym equipment (free weights, dumbbells, benches, rubber flooring). This will enhance our fitness program. An electronic vote was held with committee members with majority voting Yes. Tony stood aside from this decision due to conflict of interest.
6. Branch Lifesaving Championships was a success, Thanks to the Kraken for feeding the officials and Dunes for giving up breakfast service to allow us to host the event upstairs.
7. Reimbursements are continuing to be sent out. We have currently reimbursed over \$3000 in club memberships with more to come in the coming weeks.
8. The yellow surfboat was donated to Jimmys Beach aquatic club, they picked it up and are very thankful for the donation.

Actions:

Matt Keys has taken on the JAC role till the end of season.

Simon Falconer has taken on the Lifesaving role till end of season.

Caitlin and Matt Arrua have been working on the Surf sports role.

Looking to recruit members to take on roles within the club. Interest already with members trying out positions and being mentored.

Item 5. Director of Finance – Tony Axford

- a. Attached Bank Register Payments
- b. Profit and Loss
- c. Balance Sheet

Current Financial Position

Gross Profit to date 10/02/25	\$276,456
LESS EXPENSES	\$173,267
Net profit	\$103,199
Less Grants	\$12,796.55
Working Capital	\$90,402.45
Age Receivables	\$ 5,008.31
LESS Age Payables	\$ 9,312.48
Term Deposit	\$ 70,000.00

Term Deposit (Bendigo)	\$20,149.33
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Total unbudgeted Working cash \$1,589.00

As of the 10/02/25 Cash in Bank

Bendigo Event acc \$28.54
 Main account \$11,964.87 budgeted expense
 100 Account \$ 2,924.50 budgeted expenses
 Investment Account 1. \$70,000.00 Note: 12 months term at 5% = \$3,259.74 matured paid interest.

Plus unbudgeted cash of \$1,723.68

Investment Acc 2. \$20,149.33 Note 3 month on call 3.4%= \$149.33
 Grant Account \$12,796.55 budgeted expenses
Total Cash \$ 117,863.79

Motion 1:

Move that the Attached Payments be approved as legitimate expense to the Club.

Moved By: Tony Axford

Second By: Annie Vandertouw

CARRIED.

Other issues

1. No Debt current, as all bills are paid when they fall due.
2. Budget is on track no over spends.

Item 2. EQUIPMENT

The Yellow Surf Boat and trailer was donated to Tea Gardens Men's shed. This was approved by Club Committee via email.

Purchase of Club Gym equipment \$1,507.00 incl GST.

I have a pecuniary interest, as it was purchased from my Daughters Business, which is folding. I have kept at arm's length throughout the process.

It is within the budget of Surf Sports which has unexpended funds of \$4,000 also, the Club is getting back \$1,600 for a grant, which can be allocated to the purchase.

Approved by the Exc Committee via email

Olympic bumper plates 1x20kg	Hex dumbbells 2x2.5 kg	Olympic barbell 1x15kg, Olympic barbell
6x20kg	2x5kg	Flat weight rack x 1
6x5kg	2x10kg	Dumbbell rack x1
6x10kg	2x15kg	Adjustable incline bench x 1
6x15kg		Olympic dumbbells clips x 2
6x2.5kg		Barbell upright stand x 1
Rubber gym flooring x 50 square meters.		

Investments

1. The Club had in a 12 month investment of \$65,016.60 it received interest of \$3,259.74, the Club moved \$1,723.66 of unbudgeted cash into the account.
2. The Club now has \$70,000 in the Greater who is offering 4.25%. The Bendigo is offering 4.40%.
3. I would like to move the full amount into the Bendigo Wyong for investment, 1) higher interest 2) completes sponsorship deal we have for Wyong Bendigo Bank.

4. The Club has \$20,149.33 investment at the Bendigo Wyong, this has been rolled over for 9 months at 4.25%

Motion

Move \$70,000 from the Greater into a 12 month investment account with the Bendigo Bank Wyong.

Moved by: Tony Axford

Second by: Matt Keys

CARRIED.

Item 6. Director of Administration – Annie Vandertouw

1. Incoming/outgoing Correspondence as per Register (copy supplied upon request).
2. Monitor inbox and distribute emails.
3. Website updates – ongoing.
4. Membership flyers & FB updates/posts
5. Minutes on website – ongoing.
6. Calendar entries – ongoing. *(Please remember to advise me via email of any meetings you attend or events we are participating in so I can add to our main calendar – this is a compliance requirement.)*
7. Surfguard Transfers as follows: **Transfer In:**
 1. Member Name: Roger Barron; Losing Organisation: The Lakes; Winning Organisation: Soldiers Beach; Transfer Type: Non-competition rights; Create Date: 23/11/2024; Status: Archived (Completed).
 2. Member Name: Roger Barron; Losing Organisation: The Lakes; Winning Organisation: Soldiers Beach; Transfer Type: Full Transfer; Create Date: 04/12/2024; Status: Archived (Completed).
 3. Member Name: Brent Fisher; Losing Organisation: Wamboral; Winning Organisation: Soldiers Beach; Transfer Type: Full Transfer; Create Date: 08/12/2024; Status: Completed.

Electronic Motion from 8/12/25

To approve the above transfers.

Moved by: Annie Vandertouw

Second by: Simon Falconer

CARRIED.

8. Transfer Out:

1. Member Name: Brad Halicek; Losing Organisation: Soldiers Beach; Winning Organisation: Terrigal; Transfer Type: Full Transfer; Create Date: 11/01/2025; Status: New.
2. Member Name: Angus Halicek; Losing Organisation: Soldiers Beach; Winning Organisation: Terrigal; Transfer Type: Full Transfer; Create Date: 11/01/2025; Status: New.
3. Member Name: Emma Griffiths; Losing Organisation: Soldiers Beach; Winning Organisation: Terrigal; Transfer Type: Competition rights; Create Date: 15/01/2025; Status: New.
4. Member Name: Matthew Griffiths; Losing Organisation: Soldiers Beach; Winning Organisation: Terrigal; Transfer Type: Competition rights; Create Date: 15/01/2025; Status: New.
5. Member Name: Isabelle Terry; Losing Organisation: Soldiers Beach; Winning Organisation: Terrigal; Transfer Type: Competition rights; Create Date: 20/01/2025; Status: New.
6. Member Name: Samuel Terry; Losing Organisation: Soldiers Beach; Winning Organisation: Terrigal; Transfer Type: Competition rights; Create Date: 13/01/2025; Status: New.

Electronic Motion from 20/01/25

To approve the above transfers.

Moved by: Annie Vandertouw
Second by: Simon Falconer
CARRIED.

Discussion about paying at start of Nippers for rego fees. Need to devise a system that ensures people are paid up at the start.

Item 7. Vice President/Director of Sponsorship & Marketing – Matt Keys

- 1) Solar Batteries have been by Twin Lakes Air in December. Awaiting final milestone 3 payment of \$1,650.00 + GST from NSW Office of Sport. This grant has now been acquitted via smarty grants
- 2) New sponsorship agreements have been finalised
 - MK to contact HS Express to renew their 2-year sponsorship \$2,000.00 – **HS Express have now renewed their sponsorship for \$2k over 2 years**
 - Heritage have indicated they will be renewing their sponsorship – **Heritage have now renewed their sponsorship for another 3 years with new branding. Please do not use the Wiseberry café banner for BBQ's and/or nippers. We are looking to replace Wiseberry banner with "Welcome to Soldiers Beach SLSC"**
 - Link Legal have indicated they will be renewing their sponsorship for next season
- 3) We are looking to submit a grant application for NSW Gov Community Building Partnership 2025 to relocate the fridge from downstairs to upstairs in Dunes storeroom. This will make space for gym equipment downstairs and more practical for Dunes use. **Closes 21st February**

In this round the program offers between \$10,000 and \$100,000 (average grant awarded in previous rounds was around \$20,000) for:

- capital works including construction of new community infrastructure as well as refurbishment, repair and maintenance of existing community infrastructure. Capital works are defined as "improvements to the land or building, or freestanding equipment that will be fixed or installed to the land or building".

Eligible projects include but are not limited to shade structures, building restorations; solar panel installation; accessibility improvements (e.g. amenities, ramps); kitchen upgrades; public announcement systems.

- 4) New gym equipment donated by Freemasons has arrived and being utilised by members
- 5) We need to add some sponsors to the entry signage to Dunes. We need to replace Wiseberry with Heritage, and add additional tiles for New Leaf Projects, Bendigo Bank, Freemasons and Link Legal. With the café banner to replace estimated total cost is \$700-\$800

MOTION:

Move motion to proceed with signage with funds to come from sponsorship & marketing portfolio.

Moved By: Matt Keys

Second By: Gail Rixom

CARRIED.

Item 8. Lifesaving report – Simon Falconer

1. Brad Halicek resigned from this position on the 11th January 2025, and has transferred to Terrigal.
2. Patrol 2 is short due to members not patrolling, help is needed to cover the shortfall for this patrol.
3. Great effort from all that did many hours over the holiday period.
4. A reminder to all members to not use gloves as ice packs, plenty of freezer bags are provided in the draws, ice can be obtained by asking the Kraken for key to ice machine (please only use 1 green esky)
5. Half day patrols continue till end of February, then we go back to reduced hours for March and April.
6. SRCs have now joined patrols and are doing well.

Actions:

Have sent out requests for help with patrol 2.

Item 9. Boat Captain – Mick Crowe

1. Branch Championships contested last weekend with 3 out of 5 crews bringing home medals. 9volvers are competing at the ASRL open at Coffs Harbour this week with 2 more rounds of the boat series, State and Aussie champs to go.
2. On servicing the trailer prior to travelling to the upcoming events it was discovered the tyres on the trailer were 20 years old. Need to replace to comply with legal requirements.
3. Norah Head search and rescue have kindly waived the annual fee, which I pay, to allow us to use the ramp when training at cabbage tree. Would the club be able to write to the committee and thank them for their generous gesture.
4. Fund raising is ongoing for our State and Aussie competitors to offset entry fees. If we can get an update on what has been raised so far so we can update our target.
5. New club gym equipment is set to arrive this week which will enhance the training program, not only the boat crews but all club members. Until a dedicated space is assigned I would suggest we use the space where the boat is currently stored as we will be able to secure and not create a trip hazard.
6. Am I able to get some clarification of what, if any, funds are available in the budget to offset costs of getting our boat to the Gold Coast for the Australian Championships.

Item 10. IRB Report

1. Thundercat Gen II has been rolled up ready for storage.
2. Motors are still being rotated, IRB drivers/crew reminded to spray down with inox when washing down equipment.
3. Members reminded to fill out logbook and write down on board usage of motors.
4. Have rotated the Achilles hull with the Gen III hull.

Recommendations:

Sell the Thundercat Gen II IRB Hull, This Hull is a 2016 model, it has a broken baffle on the crew side (only has 2 sections when inflating), have been told it will cost a lot to repair. The hull is in good condition and better to try and get something for it now.

Motion:

Sell the Thundercat Gen II hull, money raised to go back into IRBs. Consult Shawn Ford first to advise on which one to sell.

Moved By: Simon Falconer

Second By: Gail Rixom.

CARRIED.

Item 11. Junior Club Captains – Evelyn Williamson & Jaydee Lourens

Recommendations:

1. The installation of sanitary bins in all 3 women's stalls - Simon will chat to Kel to organise.

Actions:

1. The approval of the proposed end-of-season youth Camp – see below:

2024/2025 Soldiers Beach Youth Camp

The proposed camp is a 3-day trip from the **16th to the 18th of May** at Burning Palms Surf Club. We have contacted Burning Palms Surf Club and they are available to host us on these dates, and are open to discussing equipment use once we have confirmed the trip. This camp would involve our youth staying in the cabins located near the surf club. For this trip we propose borrowing the club trailer and hiring a van to transport all of the gear and children to the camp. We have had conversations with Jenifer Falconer and will continue to in regards to child safety. We are looking at approximately 16 of our youth members from u15-23 attending this camp from looking at previous event numbers. We have contacted various adults and have 4 adults happy to supervise this trip.

The proposed schedule for the trip is as follows:

Day 1

- Depart Soldiers Beach Surf Club at 4.30/5 pm
- Stop at approximately 6 pm at Engadine McDonalds/KFC (*Kids to bring their own money*)
- Arrive at Burning Palms Surf Club 7-7.30 pm
- Set up

Day 2

- Wake up and have breakfast (*Cereal, Toast and Juice*)
- Depart at 9.30 am and Drive to Wollongong
- Walk to the lighthouse and get ice cream (*Ice cream to be taken out of budget*)

- Depart Wollongong at 12 pm and Drive back to Burning Palms
- Have lunch at 1 pm (Tacos, Burritos and Nachos)
- Free time at the beach from 2 pm til sunset (*Use sports equipment, swim in the ocean and depending on club response we can use the boards and IRBS*)
- 6 pm Dinner (*Sausage sizzle, Sizzle Steak and Salads*)
- 7.30 pm SAR simulation (*Hide a 'BOB' dummy in the national park within a certain radius and have participants search in 3 groups with an adult in each, if the surf club is unable to provide us with radios we can purchase a 3pk from BCF for \$90*)

Day 3

- Wake up and have breakfast (*Cereal, Toast and Juice*)
- Have participants pack bags and clean the rooms
- Depart at 9 am and walk to the Figure 8 pools
- Depart the figure 8 pools around 11 am
- Have Lunch at 11.30/12 pm (*Sandwiches, wraps and salads*)
- Free Time from 1 pm- 4pm (*Use sports equipment, swim in the ocean and depending on club response we can use the boards and IRBS*)
- 4 pm pack the bus and trailer
- Depart Burning Palms Surf Club at approximately 4.30/5 pm
- Stop at approximately 6 pm at Engadine McDonalds/KFC (*Kids to bring their own money*)
- Arrive at Soldiers Beach Surf Club 7-7.30 pm (*Messages to be sent to parents regarding the finalised arrival time*)

Budget

Food: \$650 maximum (*Shopping to be complete from Aldi and any other items from Coles*)

Bus: \$750 (*Hired from Budget rentals Tuggerah*)

Ice Cream: \$200 maximum (*To be purchased from an ice creamery in Woolongong*)

Petrol: \$400 maximum (*This cost may be unneeded depending on the fuel consumption of the bus and 1 car*)

Accommodation: \$2000 (\$50pp per night)

Total \$4000

What to pack

Clothes	Toiletries	Extras
2 x comfortable t-shirts	Deodorant	Mess kit (plate, bowl, cup, spoon, knife, fork, tea towel)??
1-2x shorts/tights	Toothbrush	Sheets/sleeping bag
1x warm pants (trackies/ jeans)	Toothpaste	Pillow (Optional- provided by accommodation)
3x Underwear	Hairbrush	1 x beach towel
3x Socks	Hair ties	1 x bath towel
Jumper/hoodie	Shampoo	Runners
Appropriate sleepwear	Conditioner	Thongs/slides
Appropriate swimmers/swim shorts	Body wash/soap	Phone/charger
Wetsuit/Rash shirt	Moisturiser	Power bank for phone
	Any medications	Torch/Head lamp
		Snorkelling gear
		Sunscreen / Zinc
		Hat
		Sunglasses
		Rain jacket
		Backpack/tote bag
		Water bottle
		Fluro Pink Rashie
		Wetbag
		Insect Repellent
		Spending money (For dinner and Woolongong)

Motion:

Club will pay for cost of Youth Camp.

Moved by: Simon Falconer

Second by: Matt Keys

CARRIED.

Item 12. Childsafe Report – Jennifer Falconer

1. Talks are continuing in regard to the upcoming Youth Camp
2. As Co ordinator I have been talking with the children and Parents at Swim Training Nippers and when possible in regard to child and parent satisfaction
3. Soldiers SLSC Children's Rights to go on notice Board
4. No complaints have been given to me
5. Nipper swim training needs some overview for safety. The younger group.

Recommendations:

- Keeping the First Aid door closed for the safety of children
- First Aid room to be used for First Aid patients.
- At all times members on Patrol or representing Soldiers SLSC should conduct themselves appropriately and be correctly attired.

Actions: as above

Committee need to revise standards and make them known to the members.

Craft room

First Aid room

Tower

On beach patrolling

MOTION:

To receive and adopt all reports.

Moved by: Gail Rixom

Second by: Jackson Vandertouw

CARRIED.

Item 13. General Business

1. \$200 Donation received from family who were involved in a rescue last weekend.
2. \$50 Donation from life member - Robyn Smith.
3. Tony - Membership reimbursements - refunded approx \$3,500 so far. More people are nearing their 50% rostered hours and will be refunded when they reach this.
4. Mick - Certificate of thanks to the Marine Rescue Norah Head - **Annie** to action.

5. Matt K - thanks to everyone who has been contributing to nippers and extra patrol hours.
6. Jackson - can we borrow a Swim Mannikin to take to Monday swimming to give kids a chance to practice.
7. Certificates - get them printed and then we will mail them out - Annie to organise.
8. Simon congratulated everyone on stepping up and helping out.

Meeting closed: 12.05pm

A stylized, handwritten signature in black ink, appearing to be "S. Falconer".

Simon Falconer
President

A stylized, handwritten signature in black ink, appearing to be "A. Vandertouw".

Annie Vandertouw
Director of Administration