



April 2025 Minutes
Soldiers Beach Surf Club
Committee Meeting

Attendees: Simon Falconer, Kell Maxwell, Jennifer Falconer, Tony Axford, Liam Potter (auditor), Matt Keys, Gail Rixom, Mick Crowe, Darcy Waller

Apologies: Annie Vandertouw, Jackson Vandertouw

Date: 27 April 2025

Meeting opened at: 9.03am

Item 1: Declaration of any Conflict of interest:

Does anyone have a conflict of Interest that is not registered below?

Name: Matt Keys	Interest: Wife owns Kraken
Name: Brent Farnworth	Interest: Owns Dunes
Name: Matt White	Interest: Sister owns Kraken
Name: Shawn Ford	Interest: Contractor Light of Installation
Name: Kelly Maxwell	Interest: Relative of the Kraken

Item 2. Motion to Adopt Previous Minutes

Moved By: Tony Axford
Second by: Jennifer Falconer
CARRIED.

Item 3. Business Arising from Previous Minutes

NIL.

Item 4. President – Simon Falconer

1. Council:
 - i. Lift replacement talks still ongoing, works will start early June.
 - ii. awaiting approval to have 20ft storage container on site for when we have to resurface the floors.

2. On behalf of the Committee I would like to congratulate the following who were chosen by the committee to represent us at Branch Awards of Excellence:
 - Surf Life saver of the year: Shana Doughney
 - Youth Life saver of the Year: Jackson Vandertouw
 - Volunteer of the Year: Simon Falconer
 - Youth Volunteer of the Year: Sergei Mikalchenko
 - Coach of the Year: Mick Crowe
 - Trainer of the Year: Matt White
 - Assessor of the Year: Emma Griffiths
 - Rookie Of the Year: Isabelle Terry
 - Patrol Captain of the Year: Shana Doughney
 - Admin of the Year: Anthea Vandertouw
 - Community Education Program: Burns Survivors Day
 - Innovation of the Year: 50th Anniversary IRB reenactment.
3. Would like to thank all member for their support this season, another tough year, but we worked together and go the job done.
4. We received a grant from the government to get the craft room floors resurfaced, this will done in the off season- help required to get all equipment off site during this process, no access to craftroom for approximately 2 weeks.
5. Our insurance company has finally accepted the storm damage to the solar panels on the roof, they will be getting replaced in the off season.
6. Door locks have had necessary work done to them, at the same time codes were changed which happens yearly for security purposes. If you require the codes the care taker can issue them to you, Office will only be given to Executives.

Item 5. Director of Finance – Tony Axford

See attachments on email:

- a. Attached Bank Register Payments
- b. Profit and Loss
- c. Balance Sheet
- d. Compliance Payment Notice

Current Financial Position

Gross Profit to date 15/04/25

	\$317,619.67	
LESS EXPENSES		\$208,056.40
Net profit	\$109,563	
Less Grants		\$10,000.00
Working Capital	\$99,563	
Age Receivables	\$ 4,447	
LESS Age Payables		\$ 991.15
Term Deposit (Bendigo)		\$70,000.00
Term Deposit (Bendigo)		\$20,149.33
Term Deposit (Greater)		\$10,000.00

Total unbudgeted Working cash \$3,019

As of the 17/04/25 Cash in Bank

Bendigo Event acc	\$38.62	
Bendigo Grant Holding Acc.	\$16.69	
Bendigo Investment Acc 1.	\$70,000.00	Note: 12 months term at 4.40%.
Bendigo Investment Acc 2.	\$20,149.33	Note; 3 month on call
Greater Main account	\$6,294.47	budgeted expense
Greater Investment acc	\$10,000.00	Note; 3 month on call
Grant Account	\$10,001.00	budgeted expenses
<u>Total Cash</u>	<u>\$ 116,550.11</u>	

Note as of 17/4/25 Aged Rec of \$4,447.00 has been paid.

Total cash as of 17/4/25 \$120,991.11 all budgeted

Motion 1:

Move that the Attached Payments be approved as legitimate expense to the Club.

Moved By: Tony Axford

Second By: Mick Crowe

CARRIED.

Other issues

1. No Debt current, as all bills are paid when they fall due.
2. Budget is on track no over spends.

Item 2. Insurance Claim

Email Dated 14/4/25

From : Nikki Monaghan

Senior Loss Adjuster

By way of update, we received Nexus' report on Friday and confirm this has now been reviewed and report to the Insurer drafted, in which we seek confirmation of indemnity and propose a provisional settlement strategy, which is subject to 360UW approval and further instructions.

Nexus have confirmed identifiable storm damage via surge to 70% of the panels, with the caveat that there are risks for damage not yet discovered to the remaining 30% of panels and due to the risk of issues arising in the future, along with warranties and unpredictable failure points, they have recommended the 90 x 415W panels be replaced with 440W panels, which is consistent with the recommendations made by Twin Lakes Solar.

The settlement proposed within our report is based on the quotation submitted in the amount of **\$28,470.00** ex. GST, therefore, settlement has been proposed, on the following basis:

Twin Lakes quote ex. GST	\$28,470.00
Less policy deductible	<u>-\$1,000.00</u>
Total proposed settlement ex. GST	\$27,470.00

As noted earlier in this email, the above is subject to the approval and further instructions from the Insurer.

Our report currently awaits review prior to being issued for the Insurer's consideration and further instruction.

I have been advised by our Broker that I will need to be authorised by the Committee to sign on behalf of the Club.

Motion 2:

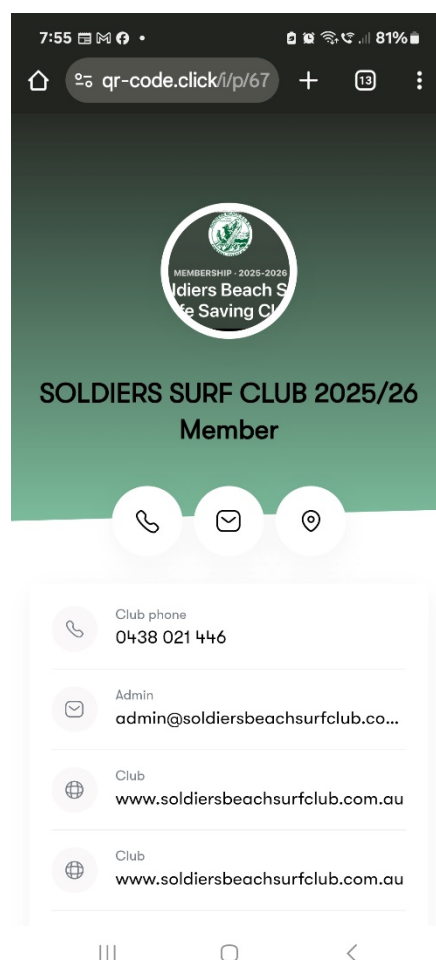
That Anthony (Tony) Axford is authorised to act on the behalf of the Soldiers Beach Surf Life Saving Club to sign off on the insurance offer as outlined.

Moved by: Tony Axford

Second by: Darcy Waller

CARRIED.

Item 3 New Membership Card



Motion 3

Move that digital membership card be adopted, cost of \$239 a year.

Moved by: Tony Axford

Second By: Gail Rixom

CARRIED.

Item 4 – The Draft Budget

Soldiers Beach Surf Club DRAFT BUDGET 2025/2026

OPERATIONAL BUDGET 1 May 2025 to 30 April 2026 ex GST

INCLUDES OTHER CONTRACT OFFSETS	Budget Estimates	Budgeted	Rental Income	Total Operating Budget
INCOME	Grant Income	55,000.00		55,000.00
SUMMARY	Membership /	25,000.00		25,000.00
	Kraken /plus outgoings	8,000.00	12,700.00	20,700.00
	Dunes/plus outgoings	41,300.00	71,000.00	112,300.00
	Sponsorships	20,000.00		20,000.00
	Specail Projects/BBQ etc	10,000.00		10,000.00
	Surf Australia Compliance	10,000.00		10,000.00
	Donations	8,000.00		8,000.00
	Boat Fund Rasing	5,000.00		5,000.00
	Rookie/Youth fund rasing	3,000.00		3,000.00
	Bendigo Bank Membership support	8,000.00		8,000.00
	Dunes Contra deal Liq/Lic	750.00		750.00
	Sale of IRB/OUTBOARDS	3,500.00		3,500.00
	Total Income	197,550.00	83,700.00	281,250.00
Contractor COSTS				
	Book keeper	12,000.00		12,000.00
	Auditor	5,900.00	-	5,900.00
	Total Staff costs	17,900.00	-	17,900.00
OTHER Contractor COSTS				
	Electrcial Contractor	2,500.00	-	2,500.00
	Extractor Cleaning	3,000.00	-	3,000.00
	New Ice Machine	10,000.00		9,000.00
	Plumbing	2,000.00	-	2,000.00
	Total Other Costs	17,500.00	-	17,500.00
OPERATIONAL COSTS / OFFICE				
	JAC/Age Managers/Nipper Clothing/Pool training	4,000.00		4,000.00
	Rookie Camp	2,000.00		2,000.00
	NSW Licqure Lic	750.00		750.00
	Waste/Power/Gas/Water/internet/phone	50,328.00		50,328.00
	Telephone Mobile	350.00		350.00
	Council Rent	12,000.00		12,000.00
	Insurances	18,000.00		18,000.00
	SSV SERVICE AND REGO'S	2,000.00		2,000.00
	Repairs & Maint	30,000.00		30,000.00
	Security	2,500.00		2,500.00
	Bank fees/Square	580.00		580.00
	Stationery & Postage	580.00		580.00
	Computer licences / ZERO	1,800.00		1,800.00
	Capitation	4,500.00		4,500.00
	Surf Sports/ Boats and Trainers	16,000.00		16,000.00
	Total Operational costs	145,388.00	-	145,388.00
MARKETING	Jr Presentation	4,000.00		4,000.00
	Sponsorships	1,000.00		1,000.00
	Sencior Presentation	4,000.00		4,000.00
	Total Marketing	9,000.00	-	9,000.00
Life Saving Costs	First Aid	3,000.00		3,000.00
	Uniforms	3,000.00		3,000.00
	Patrol Lunches	2,500.00		2,500.00
	Training budget for CTO	2,000.00		2,000.00
	IRB Fuel/Motor Service	3,000.00		3,000.00
	Rescue Boards/Uniforms/Radios	14,000.00		14,000.00
	Total Life Saving	27,500.00	-	27,500.00
SUMMARY OF EXPENDITURE	Contractors	17,900.00	-	17,900.00
	Expenses	17,500.00	-	17,500.00
	Operational	145,388.00	-	145,388.00
	Marketing	9,000.00	-	9,000.00
	Life Saving Services	27,500.00	-	27,500.00
	TOTAL EXPENDITURE	217,288.00	-	217,288.00
	Total funds receivable	197,550.00		281,250.00
	Projected profit			63,962.00
EXCLUDES GST				

Includes 25%Gas/25%

Includes 100%power/7

This is payable by Dur

Boats \$7348

Objective is

Motion 4:

Move to adopted budgets for the coming year.

Moved by: Tony Axford

Second by: Mick Crowe

CARRIED.

Item 6. Director of Administration – Annie Vandertouw

1. Incoming/outgoing Correspondence as per Register (copy supplied upon request).
2. Monitor inbox and distribute emails.
3. Website updates – ongoing.
4. Membership flyers & FB updates/posts
5. Minutes on website – ongoing.
6. Calendar entries – ongoing. *(Please remember to advise me via email of any meetings you attend or events we are participating in so I can add to our main calendar – this is a compliance requirement.)*

Item 7. Vice President/Director of Sponsorship & Marketing – Matt Keys

7. Solar Batteries have been by Twin Lakes Air in December. Awaiting final milestone 3 payment of \$1,650.00 + GST from NSW Office of Sport
Final milestone payment has now been received
Acquittal still to be completed
8. SBSLC was successful in Surf Club Facility Grant 24/25 (\$30,600.00) to resurface craft room floor. It's expected the work will be carried out in June 2025. We will need to bring a sea container to site for storage to remove everything from craft room for up to 1 week whilst the work is carried out. All members will be required to remove personal boards or equipment during this time.
9. Submitted Volunteer Grant for 24/25 (\$1,500.00) through Emma McBride to purchase junior life jackets for nippers
10. New signage has arrived for Dunes entry for Bendigo Bank, New Leaf Projects, Halekulani Bowling Club and Freemasons. MK to install ASAP
11. End of season celebration/senior presentation is booked for 10th May to be held outside. Free event for all members and family members. Kate K is organising this event including food, drinks & entertainment.

Item 8. Director of Education – Emma Griffiths

1. Parents BM course complete and through the system – members are attending other patrols to support their development and continue their training with Matt W. A positive connection with other clubs and a practice highly commended by other clubs. Thanks Matt White.
2. CTO attended branch education meeting.
3. Continued planning for parent Crew course – no dates as yet, possible collaboration with other clubs to run course. Matthew White will train Crew course along with Shawn

Ford. Bryce Gould or others from Shelly or Wamberal have advised of support to assist with train and assess.

4. ART course for parents may alongside other clubs to ensure numbers – no plans of a date as yet, close out season and establish during the off season. Matthew White to train and Emma Griffiths to assess.
5. CTO and trainers unable to assist in further training and development of club members as president has continued to refuse CTO and other trainers access codes to the club and office. CTO unable to maintain manikins and training defibs, also unable to check arrival of awards. Requests have been formally made via email to obtain the codes with no response resulting in trainers having to relocate training opportunities for members.

Recommendations:

Consideration should be given by committee to Matthew White for end of season award given the extensive contribution he has made to the current and new members of the club this season. Matthew was a key contributor to developing requal skills for all members, with tireless efforts in instruction of missing skills for requal with spinal rolls and unconscious patient board rescues. Furthermore, his development of parents who were able to support with water safety with nippers both for this season and potential next should they continue their engagement. Matthew single handedly developed candidates, some who had never been in the ocean, to develop skills which led to their achievement of the BM.

Meeting Comments:

- *Both Emma and Matt have been nominated for AOE, this was done before reports published
- *Dates and times of courses need to be advertised in advanced to the club membership.
- *Communication between portfolios needs to improve to stop misinformation.

Item 9. Life Saving Report – Simon Falconer

1. Would like to thank all members who fulfilled their volunteer duties this season, a massive effort to finish with only 4 patrols.
2. Volunteer patrol for ANZAC weekend: this should not have happened. Needs to be rostered patrol in the future.
3. Easter weekend we had a good turn out with some tricky conditions, thanks to all that tuned up.
4. Some stats for season 2024/25:
 - 59 rescues
 - 76,000 visitors
 - 1,500 preventative actions
 - 250 First aid cases
 - 4,800hrs of patrols
5. Possible JetSki course being held at Soldiers. Talks underway with Branch.
6. Congratulations to all members for taking care of equipment during the season, from what I have seen there is minimal damage to equipment.

Recommendations:

- i. send motors to Arizona for yearly service
- ii. SSV needs to be serviced in off season
- iii. Some boards need minor repairs to small dings.

MINUTE: Above recommendations were approved by the meeting.

Item 10. Boat Captain – Mick Crowe

Nothing to report this month.

Item 11. First Aid Officer – Emma Griffiths

Nothing to report.

Item 12. Childsafe Report – Jennifer Falconer

1. I would like to mention that The Nipper Presentation went off with a BANG thanks especially to Kate Keys and all her hard work
2. I miss the noise and sparkle of the little Nippers which is missing to the 25/26 season
3. Thank you to the parents who accompanied their children on the beach and helped out.
4. Soldiers SLSC has made great progress in caring for the youth and children who are our youngest members.
5. I thank the Executive and Committee for their help and support in developing this program.

Item 13. OHS/Special Projects – Darcy Waller

Thanks to everyone on patrol this season for their efforts in keeping our community safe.

Item 14. Caretaker Report – Kell Maxwell

Roller shutters in Bar Area needs to be looked at, apparently on their last legs...

Fire Panel fault light is permanently on, have contacted Wormald, one of their contracted Electricians will have to come out and check it out, Wormald has been out as well, no problems with the system, still working as usual.

Also Strobe light in Lighthouse Room not working properly, that is also on their list with the Electrician.

Dunes have installed the new outdoor blinds along the balcony area, still waiting on the Louvre shutters above the blinds to be installed.

New safe has been installed in Harry Potter Room, Tony has sent an email to Committee members with all the details.

Dunes has bought a new Noticeboard for the outside entry wall at front the Surfclub, hopefully will be installed soon...

Also just waiting on updates with the new lift to be installed with Council.

MOTION:

To receive and adopt all reports.

Moved by: Darcy Waller

Second by: Matt Keys

CARRIED.

Item 15. General Business

1. Constitution committee formed after it was advertised. Thanks to Darcy Waller, Mick Crowe, Mel Ogle, Shawn Ford and tony Axford for taking this on.
2. Certificates for IRB trip to be sent: Darcy Waller to get addresses
3. Membership Flyer to be updated with New date, QR code and Bendigo Logo added to it. Annie to look at
4. Security breach after hours by a member, Caretaker was unaware of movements and it set the alarms off.
5. New policy will be circulated (draft from other clubs) at the moment temporary measures: no admittance after hours without Caretakers knowledge 7am -7pm are business hours. Simon to send out notification.
6. With the start of registrations on the 1st May a **motion** to pass memberships once a month at the monthly meeting was passed.
Moved by: Tony Axford
Second by: Jennifer Falconer
CARRIED.
7. **MOTION** to accept the offer from the insurance company.
Moved by: Tony Axford
Second by: Gail Rixom
CARRIED.

Meeting closed: 10.10am



Simon Falconer
President



Annie Vandertouw
Director of Administration