



October 2025 Agenda

Soldiers Beach Surf Club Committee Meeting

Attendees: Simon Falconer, Tony Axford, Gail Rixom, Jennifer Falconer, James Carroll,
Sergei Mikhilchenko, Mick Crowe, Kell Maxwell, Evelyn Williamson, Michael Rassmussen

Apologies: Sarah Maughn,

Date: 26/10/25

Meeting opened at: 1140

Item 1: Declaration of any Conflict of interest:

Does anyone have a conflict of Interest that is not registered below?

Name: Shawn Ford	Interest: Contractor Light of Installation
Name: Kelly Maxwell	Interest: Relative of the Kraken

Item 2. Motion to Adopt Previous Minutes

Moved By: Tony Axford
Second by: James Carroll
CARRIED Y

Item 3. Business Arising from Previous Minutes

1. Ask Council for new chairs in tower. Simon Ongoing
2. Parking in front of Garage door in car park. Simon/Kell **COMPLETED**
3. Move Budget around due to lower membership. Tony **Completed**
4. Darcy to follow up with some sponsors. **Completed**
5. Club entry to be made more surf club friendly: pictures, memorabilia etc. Shawn F, Committee to action. Still ongoing

Item 4. President – Simon Falconer

1. Have submitted a grant application for the Surf Club Facility program.
program will involve Relocation of Cool room to upstairs, conversion of room to training room, and additional cameras.

2. Darcy and I have met with a couple of companies regarding long term sponsorship, waiting on reply. Initial feeling is positive.

3. Council:

*Parking Issues: have approached members of council regarding lifesaver parking, we are gaining traction. *see attached letter from council

*Access behind side gate: have approached council in regard to non-lifesaving groups accessing behind the gate, this is deemed a risk and we are in negotiations about this.

*Council will be handing out cheques to all clubs in November as part of their partnership with CCSLS.

4. Branch News:

*Ducks for Bucks may be running again. \$6/duck clubs will be issued 750 ducks, no pressure to sell all 750. Clubs will receive \$3 per duck sold.

*Lots happening around the Youth Development

5. The club has purchased a Drone thanks to the CLEG grant. We are in the process of trying to get members qualified to fly it.

6. BSEF grant has been granted. The club will be purchasing needed first aid and training equipment, props and guards for IRBs.

7. Burns Support Foundation will be attending on the 22nd November. Help will be needed to make this day a success again. Arriving around 1pm for approx. 3hrs.

Item 5. Director of Finance – Tony Axford

See attached documents.

Item 6. Director of Finance – Tony Axford

See attachment

- a. Bank Register
- b. Profit and Loss
- c. Balance Sheet
- d. Age payables/receivables

Current Financial Position

Gross Profit to date 14/10/25	\$181,967.46
LESS EXPENSES	\$97,930.57
Net profit	\$84,036.89
Less Grants	\$8,958.89
Working Capital	\$75,078.00
Age Receivables	\$ 22,717.24
LESS Age Payables	\$14,961.73
Term Deposit (Bendigo)	\$70,000.00
Term Deposit (Bendigo)	\$30,000.00
Term Deposit (Greater)	\$11,000.00
Total unbudgeted Working cash	\$4,700.00

As of the 14/10/25 Cash in Bank		
Bendigo Event acc	\$703.55	IRB Fuel
Bendigo Grant Holding Acc.	\$16.78	
Bendigo Investment Acc 1.	\$70,000.00	12 months term at 4.40%.
Bendigo Investment Acc 2.	\$30,000.00	6 month on call
Greater Main account	\$ 5,324.86	Budgeted
Greater Investment acc	\$11,000.00	3 month on call
Grant Account	\$ 8,958.86	Budgeted

Total Cash **\$126,004.08**



Motion 1:

Move that the Attached Payments be approved as legitimate expense to the Club.

Moved By:

Second By:

CARRIED Y/N

Other issues

1. No Debt current, as all bills are paid when they fall due.
2. Budget is on track no over spends.
3. Please note in aged payables that the CLUB PAYES Insurance premium over a Month period, the lump sum of the policy is shown as a full amount for accounting.

Actions

1. Action: - To purchase the refurbished projector. **Completed**
2. Action: - Purchase budgeted new training TV and install in the Sunset Room. **Completed**
3. Action: - Glycol system (beer Lines) and First Aid Ceiling. **Completed**
4. Action: - The Club allocates patrolling member from last year, for a SLISA gift. Being rolled out, **80% Completed**
5. Action: - BSEF AQUATIL 2024-2025 underspend of \$192.30 repaid. **Completed**
6. Action: - Website Project, contractual part payment done, the landing pages completed as per last month. Looking going live next few weeks. **On Going**
7. Action: - Sold old IRB AND outboard for a Donation of \$2,000. **Completed**
8. Action: - Purchase Freezer, to hold Products for Patrol BBQ,s as per approved Budget. Please note Vegetarian products have been purchased. **Completed**
9. Action: - Office has had a complete Clean out. **Completed**
10. Action: - Getting a quote for line marking walk ways in the Craft Room. **On Going**
11. Action: - Pool training is going extremely well its costing the Club \$300 per week. There is a sponsor to cover the costs which will be announced soon.

On Going

Motion 2:

Move to purchase new roller doors in the Bar area. Quote \$2,200. (Budgeted in Building Maintenance.)

Moved by

Second by

CARRIED Y/N

Motion 1:

Moved: Tony Axford

Seconded: Darcy Waller

Carried Y

Motion 2:

Moved Tony Axford

Seconded: Gail Rixom

Carried Y

Motion 3: Get line marking done in craft room

Moved Tony Axford

Seconded: Kell Maxwell

Carried Y

Item 6. Director of Administration – Simon Falconer

1. Correspondence as per register
2. Memberships and transfer have been electronically approved, Thanks Sarah for taking charge of this.
3. Local Radio station wants to broadcast from Soldiers Beach sometime in January, February or March.

Dear Simon,

On behalf of CoastFM 963, I'm reaching out to request the opportunity to broadcast live from **Soldiers Beach Surf Life Saving Club**. During, **January, February, March 2025/26 Season**. With



summer approaching, this would be a fantastic way to highlight and showcase your amazing team of volunteers, the work of our surf clubs and the important role they play in keeping our beaches safe.

Our broadcast team would plan to arrive at **5:00am** for set-up, with the **live broadcast commencing from 6:00am** as part of ***Sunday Breakfast with Wayne C, followed by Classic Hits until noon.***

To assist with our planning, could you please confirm:

- **Access to power** for our broadcast equipment
- **Preferred location for set-up** (inside the clubhouse or outside)

We look forward to supporting **Soldiers Beach Surf Club** celebrating the start of the season, and sharing the occasion with our CoastFM listeners and the broader community.

Warm regards,

Lisa Vincent 0408 114 993

Wayne C
Director of Programming 0423 714 191

Live Out Door Broadcast Coordinator Coast FM 963

Item 7. Vice President: Darcy Waller

1. First day of nippers. it was evident at the Flags and beach sprints that over the past years not much thought has been given to how these events are to be run , the correct procedures can be found in the SLSA website and in particular section 9 of that manual I will what I can to help as often as i can with the aim of having all age managers on the same page giving the same instructions to our Nippers I dont mean this as a criticism but I feel getting back to basics is the way forward
2. I received a number of comments from Parents on the beach how good the day was great work to all involved

Item 8. Director of Education : Simon Falconer

1. So far we have completed over 30 awards, well done to all involved.
2. Looking at starting a Bronze course within weeks, waiting on available dates from trainers. Possibly 14 members
3. Our Rookies will be joining The Lakes to complete their SRC, thanks to Lee-anne for allowing this. Jaydee will be taking charge of this.
4. Requals have started with the Endorsed delegates starting to work through the members.

Item 9. Director of Life Saving: James Carroll

Please find Our Candidate list for the Upcoming Bronze Medallion course, attached.
We may have some more members to add

Name
Simon Mchale
Llyod Rothwell
Chaise Keighran
Sherrie Zammit
Joshua Robertson
Pavlo Dovgay
Rachel Falconer
(Tui) Tulaulia Taula
Keanu Lourens
Brendan Jenkinson
Meagan Kay
Alice Kayler

Item 10. Director of Surf Sports: Mick Crowe

Point score started on 26/10/25, few turned up hoping for more later.

Live heats is going to be an issue, send out EOI for carnival entries for nippers.

Send through if nipper wants to compete.

Individuals can enter themselves, team entries will need to go through Surf Sports Director.

Will need to work on officials and water safety. Club will reimburse official cost associated with accreditation.

Item 11. Director of Youth Development Committee (Nippers)

1. Swimming training has been a hit with an average of 30 kids turning up per session,

thanks to all the helpers for getting this happening.

2. Board training will be starting Tuesday 28th October, Dmitri and Sergei will be running the sessions, help with water safety will be appreciated.

3. All age manager positions have been filled, thanks to those parents who stepped up.

4. Will be organizing a roster for age groups to set up/pack up and BBQ each week.

5. Any new nippers or nippers that have transferred clubs that want to compete at carnivals need to fill out a Jotform so an account can be set up.

6. Pink rashies to be handed out to all NEW members first. The left over rashies will be available for purchase.

Out of size 8s.....

Item 12. IRB Captain: Shawn Ford

1. I will be away for the first week of November, in this time if there is any issues please contact me or Jackson Vandertouw.

2. Starting mid November we will be looking at running in the 2 motors.

3. Mid November we will hoping to see who is interested in IRB racing and start some training, will develop a plan late November when or who wants to race.
4. The club has sold x1 IRB with motor, motor will be put back to original spec with tilt and starting gear reinstalled.
5. Will also be looking at possible second motor for sale in the not to distance future.
6. Can the club purchase X2 aluminium props to be sold with these boats.
Tony talk to Arizona for cheap stock: this has been completed
7. As per conversation with motor storage within the club, im going to spin the fuel safe and then move the motors back along where the cans are hanging.
8. A new cupboard will be built in the IRB room to house parts etc to replace the existing metal ones.

Item 13. Board & Ski Captain: Vacant

Item 14. Boat Captain: Sergei Mikhalchenko

Prepared by: [Boaties Captain]
Submitted to: Soldiers Beach SLSC Executive Committee
Submission Date: October 2025

1. Overview

The Boaties portfolio aims to raise \$5,000 during the 2025–2026 season through fundraising and sponsorship activities.

2. Income Target

Income Source	Description	Target Amount	Notes
Fundraising (BBQs & Events)	4 major BBQ events throughout the year	\$5,040	Based on projected net profit of \$1,260 per major BBQ
Sponsorship	Local business sponsorships	\$2,500	Still finalizing the number, hoping to get full or close to the goal.
Total Target Income		\$7,540	Exceeds \$5,000 goal to allow contingency

3. Fundraising Project – BBQ Event

Event Type: Bunnings BBQ Fundraiser
Estimated Gross Income: \$1,500
Estimated Costs (to be reimbursed post-event):

Item	Estimated Cost
Sausages	\$0
Bread	\$300
Sauces	\$0
Paper napkins	\$30
Drinks	\$350
Onions	\$180

Total Estimated Costs \$680

Net Profit: \$1,500 – \$680 = \$820 (approx.)

Events Required to Reach \$5,000: 4 Major BBQs

4. Alternative Sunday BBQs

Item	Estimated Income	Estimated Costs	Profit
4 Sunday BBQ	\$3,600	\$1,200	\$2,400
Australia day BBQ	\$1,500	\$250	\$1,250

Events Required to Reach \$3,500: 5 BBQs

5. Sponsorship

- Have a potential sponsor, and a formal agreement will be delivered once finalized.

6. Donations

- No donations predicted

7. Portfolio Budget Summary

Category	Estimated Income	Estimated Expenses	Net Contribution to Club
BBQ Fundraisers (5 events)	\$5,400	\$1,450	\$3,950
Sponsorship	\$2,500	-	\$2,500
Donations	\$0	-	\$0
Total	\$7,900	\$1,450	\$6,450

8. Planning & Responsibilities

Activity	Date / Period	Responsible Members	Notes
BBQ Fundraiser #1	November 2025	[sergei]	Nippers
BBQ Fundraiser #2	November 2025	[sergei]	Nippers

BBQ Bunnings #1	December 2025	[sergei]	Christmas fundraiser
BBQ Fundraiser #3	January 2026	[sergei]	Nippers
BBQ Fundraiser#4	January 2026	[sergei]	Australia day

9. Approvals Required

- Fundraising event approval (per event basis).
- Use of Club name/logo for sponsorship.
- Financial reimbursements for expenses after event completion.

Document prepared by Sergei Mikhailchenko – 22 October 2025

Motion: To get permission to purchase a set rowlocks Cost approx \$800

Moved: Sergei Mikhailchenko

Seconded: Tony Axford

Carried Y

Item 15. First Aid Officer: Sarah Agland

I went through the First Aid Room, the Patrol First Aid Kits and Oxygen Kits on Monday 13/10/2025.

Using the NSW SLS Public Safety SOP dated August 2024 as a reference for minimum equipment required, please find a list of stock to be ordered.

Some of the items were either missing, expired or non-sterile.

Any equipment/stock to be replaced that can be used for educational purposes I will place in a box and label for educational use only.

I am hoping within the next month to create checklist for each patrol first aid kit and oxygen kit, to make the process for checking more efficient.

If you could get a whiteboard set up for the first aid room for people to write stock they have used or which kit, will be helpfully for monitoring stock required.

NAME OF ITEM	INDIVIDUAL AMOUNTS REQUIRED
Conforming cotton bandaged 7.5cm width	9
Crepe bandages for serous bleeding and pressure 10cm width	4
Wound dressing packs	
Saline – disposable for eye wash 15mls tubes	24 tubes
Disposable razors	10
Non stretch adhesive tape 25mm x 2m roll	4 rolls
Wound closures butterfly band aids	4 pkts
Adhesive waterproof dressings	4 boxes
Calomine lotion	4
Povidine-Iodine 10% solution (betadine) or liquid spray	4
Wipes – antiseptic for wound cleansing (1% Cetrimide)	40
Disposable gloves – size medium (individual packets for kits)	
Zip lock bags	
Biohazard bags	
Trauma Kit	2
Resuscitation Masks Child (sterile packet)	4
Resuscitation Masks Adult (sterile packet)	4
Oxygen Therapy Mask Child (sterile packet)	4

packet)	
Oxygen Therapy Mask Adult (sterile packet)	4 + spares for first aid room
Oxygen Tubing (2m length, 5mm diameter)	4
Penlight torch	4
Manual suction unit	2
Coloured chalk	
Ventolin Puffer (for first aid room)	2

Item 16. Junior Club Captains – Evelyn Williamson

1. Financial report has been submitted. See attachment

8.

Date	Activity	Cost (per head)	No. Cost	Total Cost	Total Revenue	Current Budget
14/9/25	Market BBQ	0	0		450	450
7-9/11/25	U13/14 Program	180	5	900		-450
2,9,16,23,30/11/25	Nippers Sunday BBQ	0	0		2000	1650
6-7/12/25	U15 Program	120	TBA	240 Aprox		1410
14/12/25	Xmas Eve BBQ (shared with boaties)	0	0		1000	2410
8-11/1/26	U17-19 Program	150	4	600		1810
January TBC	Rookie + Youth Movie Night	200	1	200		1610
26/1/26	Aus Day BBQ	0	0		500	2110
17-19/4/26	18-25 Program	300	1	300		1810
May	Kids Pay for Youth Camp	40	20		800	2610
May	Youth Camp	2500 Aprox	1	2500		110

Item 17. Rookie co-ordinator: Jaydee Lourens

1. Successful start to SRC course, we have 6-9 kids attending. I think it would be nice if we could do something to thank Lakes for letting us attend, not sure what
2. We have kids attending all youth camps, 5 U13-14, various applications for 15, and 4 for 17-19
3. Proposing the rookies & youth run the Sunday BBQ for the month of November to cover the cost of their camp attendance
4. The Boaties and Rookies/Youth will co-run the Christmas Eve BBQ, and split the profits from this event
5. Planning on running a Rookies/Youth Movie Night in early January, date TBC
6. Proposing the youth to Run an Australia Day BBQ again this year to cover the cost of end of season camp
7. Proposed Budget for rookies/youth

8.

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May	Kids Pay for Youth Camp	40	20		800	2610
May	Youth Camp	2500 Aprox	1	2500		110

Item 18. Childsafe Report – Jennifer Falconer

1. To look at September Report and note the items and action if necessary.
2. The Nipper season has started and has gone well. Many new faces, which is great to see.
3. Nipper swim training has been very busy with the proficiency of the young ones taking many hands and time to complete. I thank all those who have helped over the past month. Sarah, Gail, Kate, Matt, Tracey, Gemma, the Merediths and Lilly and Rachel. Your help and support of the young ones has been fantastic, I thank you.
4. I mention these actions as it gives me as the Child Safe Co ordinator the chance to speak with the parents and children. To support them and encourage them to enjoy and learn while having fun.
5. I have imparted that at Soldiers SLSC Nipper morning, we are inclusive and

encourage the young ones to try their best to have fun and make friends. Bullying or forcing the children to compete is not allowed.

6. The issue of safe use of the toilets has been explained and understood and agreed upon by those parents present.

7. The QR Codes for all the necessary information has been posted and discussed. Child Safe and Code of Conduct particularly pointed out.

8. As the Child Safe Co ordinator I have been present at most start of season events to make myself available to the parents and guardians.

9. The Rookie Co ordinator has been consulting with myself in regard to her program.

10. It looks like a great season for all.

Item 19. Caretaker Report – Kell Maxwell

Parking behind Craftroom Roller Door:

SBSLC and Council are in discussion at a solution for car parking spaces for Patrolling Members, esp with the No Standing signs put up without consultation with SBSLC.

Will be looking at lockable bollards to put into place in front of Craftroom Roller Door.

Pest Control was done on the 20th October, in Kiosk and Dunes.

Thanks to the Kraken(Kate), for organising the scrap metal pickup during the week.

With the start of Patrols and now Nippers, would just like to thank all the Members for being respectful and aware of the keeping the Craftroom, and especially the equipment, with washing down after Patrols and training, clean and tidy.

Big thanks!

With the warmer weather coming, especially Dunes and the Kraken, it has been alot busier than usual at this time of year.

This weekend, Sun:

NBBC are scheduled to have their Bodyboard Contest, dependant on conditions.

NHSF are scheduled 1st sat of Nov:

Women in Waves are scheduled 2nd Sun of Nov.

All above scheduled events are subject to weather and Surf conditions. Will send a mess as early as I know, via our SBSLC Facebook Communication page and also the WhatsApp Surfpatrol Group.

MOTION:

To receive and adopt all reports.

Moved by: Gail Rixom

Second by: Michael Rassmussen

CARRIED Y

Item 18. General Business

1. President will be away from 2nd -13th November. Darcy is up to speed.
2. Tony away fro m 7th -15th urgent payment only in this time. Reports will be ready for meeting
3. Jaydee and Evelyn away from 11th -28th everything will be sorted prior.



4. Mum has ordered signs for the ANZAC memorial, waiting on delivery.
5. Storage rack for equipment after lines painted. Tony/Simon.
6. Power outage on the 4th. Ice/glycol will be shut down.
7. BBQ next week in November, Youth to organise.

Meeting closed: 1240

Simon Falconer

Simon Falconer
President

Tony Axford

Tony Axford
Public Officer