



May 2025 Minutes
Soldiers Beach Surf Club
Committee Meeting

Attendees: Gail Rixom, Mick Crowe, Simon Falconer, Tony Axford, Darcy Waller, Jennifer Falconer, Matt Keys, Jaydee Lourens, Sizeanne Lourens, Shaye Fisher, Matt White, Emma Griffiths, Michael Rasmussen, Rod Rox, Shawn Ford, Evelyn Williamson, Annie Vandertouw, Liam Potter – Auditor.

Apologies: Jackson Vandertouw, Simon Blakely

Date: 25 May 2025

Meeting opened at: 9.05am

MOTION:

Motion to move Item 4 to Item 2 on agenda because Liam needs to go early.

Moved by: Simon Falconer

Second by: Tony Axford

CARRIED.

Item 1: Declaration of any Conflict of interest:

Does anyone have a conflict of Interest that is not registered below?

Name: Matt Keys	Interest: Wife owns Kraken
Name: Brent Farnworth	Interest: Owns Dunes
Name: Matt White	Interest: Sister owns Kraken
Name: Shawn Ford	Interest: Contractor Light of Installation
Name: Kelly Maxwell	Interest: Relative of the Kraken

Item 2. Auditor

Draft Financial Report for 2024/2025 presented by the Auditor Liam Potter.

Liam discussed various parts of the Financial Report including the key facet of cash flow and always striving to continue to have good cash flow. Disclosure around insurance may change in the final report due to the finalisation of the Insurance Claim which is due to happen shortly. Report will be re-circulated once this happens.

Motion

Move that the Draft Financial Report as presented by Liam to the meeting be adopted.

Moved by: Tony Axford

Second by: Gail Rixom

CARRIED.

Item 3. Motion to Adopt Previous Minutes

Point raised there was not a Quorum at the April Meeting.

Motion: to re-approve motions from last meeting as Quorum was not present.

Moved By: Matt Keys

Second by: Tony Axford

CARRIED.

Simon ran through the previous motions which were all approved.

Item 4. Business Arising from Previous Minutes

NIL.

Item 5. President – Simon Falconer

1. Council:
 - i. Lift works to start end of May Could take 3 wks, limited access to club during this time.
 - ii. Surf Club Roof will need total replacement, could shut club down for approx. 2 months next year.
2. Congratulations to all award winners at the Club presentation, it was such a good night going back to old school presentation. Big thanks to Kate Keys for organising the event.
3. Container for storage being dropped off end of month, Floors to be epoxied in June. No entry to craft room for that month.
4. Plans for AGM are still ongoing, waiting on official report from auditor.
5. Working bee on Sunday 1st June to clean out craft room ready for epoxy floor.
6. Gear is being serviced and has been stored off site during the works. Branch and state have been informed that we are not rescue ready for 6wks.

Item 6. Director of Finance – Tony Axford

See attachments on email:

- a. Bank Register
- b. Profit and Loss
- c. Balance Sheet

d. Age payables/receivables

Current Financial Position

Gross Profit to date 20/05/25	\$67,820.24
LESS EXPENSES	\$6,492.03
Net profit	\$61,328.21
Less Grants	\$26,663.30
Working Capital	\$34,664.91
Age Receivables	\$ 39,410.93
LESS Age Payables	\$ 3,188.39
Term Deposit (Bendigo)	\$70,000.00
Term Deposit (Bendigo)	\$20,149.33
Term Deposit (Greater)	\$10,000.00
Total unbudgeted Working cash \$3,000	

As of the 21/05/25 Cash in Bank

Bendigo Event acc	\$1,909.43	
Bendigo Grant Holding Acc.	\$16.71	
Bendigo Investment Acc 1.	\$70,000.00	Note: 12 months term at 4.40%.
Bendigo Investment Acc 2.	\$20,149.33	Note; 3 month on call
Greater Main account	\$9,758.94	budgeted expense
Greater Investment acc	\$10,000.00	Note; 3 month on call
Grant Account	\$26,662.30	budgeted expenses Solar

Total Cash **\$ 138,496,71**

Motion 1:

Move that the Attached Payments be approved as legitimate expense to the Club.

Moved By: Tony Axford

Second By: Gail Rixom

CARRIED.

Other issues

1. No Debt current, as all bills are paid when they fall due.
2. Budget is on track, no over spends.

Item 2. Insurance Claim

The insurance claim has been settled and Twin Lakes are currently completing the works.

Item 3.

Note from the Book Keeper 20/5/25

Attached are the financials for the end of FY and the current year to date.

Please be aware the auditors are still to perform year end adjustments/accruals for prepayments and depreciation, any asset allocation/ updated asset register so this is just a guide to the "operational" results for 2025. All in all a fantastic result for the club and its members.

Regards,

Emma Denniss
Accounts

Item 4.

BSEF Grant \$10,000 expenditure has been completed.

Item 5.

The Club has had an offer of \$2,500 for the IRB which has issue with the front tubes and one of the older motor, the Club has accepted the offer.

Item 7. Director of Administration – Annie Vandertouw

1. Website – urgently need a new website as we can no longer upload anything larger than 2mb.
2. Annual Report – working on this. Most content has been received. Waiting on a few more things to come.
3. Memberships and Transfers as follows:

Request ID	Request Date	Member ID	Member Name	Sub-Membership Category	Season	Request Type	Status
1749549	21/05/2025 13:34:18	4443694	FOX, Rodney (Rod)	Active (18yrs and over)	2024/2025	Update Personal Details	Pending
1748116	03/05/2025 15:02:18	5858691	Griffiths, Emma	Active (18yrs and over)	2025/2026	Renew Club Membership, Update Personal Details	Pending
1748114	03/05/2025 15:02:18	5923795	Griffiths, Matthew	Active (18yrs and over)	2025/2026	Renew Club Membership, Update Personal Details	Pending
1748113	03/05/2025 15:02:18	5858681	Terry, Isabelle	Junior Activity Member (5-13 years)	2025/2026	Renew Club Membership, Update Personal Details	Pending
1748115	03/05/2025 15:02:18	5858679	Terry, Samuel	Award Member	2025/2026	Renew Club Membership, Update Personal Details	Pending
1748182	04/05/2025 11:32:43	5856210	Ireson, Annette	Associate	2025/2026	Renew Club Membership, Update Personal Details	Pending
1748434	06/05/2025 19:24:57	3665018	Axford, Anthony	Long Service	2024/2025	Change Sub-Membership Category, Update Personal Details	Pending
1748554	08/05/2025 07:07:52	3663127	Bunn, Neville	Active (18yrs and over)	2025/2026	Renew Club Membership, Update Personal Details	Pending
1748568	08/05/2025 10:21:50	3675653	Rasmussen, Michael	Active (18yrs and over)	2024/2025	Update Personal Details	Pending
1748607	08/05/2025 16:53:25	3663447	Godier, Jacqui	Associate	2025/2026	Renew Club Membership, Update Personal Details	Pending
1748639	09/05/2025 10:52:34	3664329	Waller, Darcy	Associate	2025/2026	Renew Club Membership, Update Personal Details	Pending
1748820	12/05/2025 13:15:51	5518487	Vandertouw, Anthea	Associate	2025/2026	Renew Club Membership, Update Personal Details	Pending
1748819	12/05/2025 13:15:51	5493612	Vandertouw, Jackson	Active (18yrs and over)	2025/2026	Renew Club Membership, Update Personal Details	Pending
1748818	12/05/2025 13:15:51	5493608	Vandertouw, Steven	Associate	2025/2026	Renew Club Membership, Update Personal Details	Pending
1748853	12/05/2025 16:47:19	5814195	Falconer, Cameron	Junior Activity Member (5-13 years)	2025/2026	Renew Club Membership, Update Personal Details	Pending
1748851	12/05/2025 16:47:19	3663371	Falconer, Jennifer	Award Member	2025/2026	Renew Club Membership, Update Personal Details	Pending
1748850	12/05/2025 16:47:19	6130505	Falconer, Pauline	Associate	2025/2026	Renew Club Membership, Update Personal Details	Pending
1748852	12/05/2025 16:47:19	5647802	Falconer, Rachel	Junior Activity Member (5-13 years)	2025/2026	Renew Club Membership, Update Personal Details	Pending
1748854	12/05/2025 16:47:19	3663509	Falconer, Simon	Long Service	2025/2026	Renew Club Membership, Update Personal Details	Pending
1748890	13/05/2025 06:46:10	3662916	Crowe, Michael (Mick)	Life Member	2025/2026	Renew Club Membership, Update Personal Details	Pending
1748900	13/05/2025 11:40:26	6116459	Neve, Janice	Associate	2025/2026	Renew Club Membership, Update Personal Details	Pending
1748908	13/05/2025 13:56:00	3662425	Harvey, Kirrily	Life Member	2025/2026	Renew Club Membership, Update Personal Details	Pending

Request ID	Request Date	Member ID	Member Name	Sub-Membership Category		Season	Request Type	Status		
1748935	13/05/2025 18:06:56	6174979	Arrua, Cathlin	Award Member		2024/2025	Change Sub-Membership Category, Update Personal Details	Pending		
1748939	13/05/2025 18:51:51	6157831	Arrua, Matthew	Award Member		2024/2025	Change Sub-Membership Category, Update Personal Details	Pending		
1747965	01/05/2025 12:11:03	3662364	White, Matthew	Award Member		2025/2026	Renew Club Membership, Update Personal Details	Pending		
1747964	01/05/2025 12:11:03	5723645	White, Jesse	Junior Activity Member (5-13 years)		2025/2026	Renew Club Membership, Update Personal Details	Pending		
1747963	01/05/2025 12:11:03	5884188	White, Isabelle	Junior Activity Member (5-13 years)		2025/2026	Renew Club Membership, Update Personal Details	Pending		
1749621	22/05/2025 05:28:06	6133243	Fischer, Shaye	Associate		2025/2026	Renew Club Membership, Update Personal Details	Pending		
1749658	22/05/2025 16:48:52	5755342	Keys, Matt	Active (18yrs and over)		2025/2026	Renew Club Membership, Update Personal Details	Pending		
1749666	22/05/2025 16:53:55	5929136	Keys, Kate	Associate		2025/2026	Renew Club Membership, Update Personal Details	Pending		
1749687	22/05/2025 20:58:00	4492227	Van Wessel, Ellen	Award Member		2025/2026	Renew Club Membership, Update Personal Details	Pending		
Transfer In										
ID	Member ID	Name	Winning Club	Losing Club	Transfer Type	Create Date	Most Recent Action Date	Age	Status	Action
171264	3675653	Michael Rasmussen	Soldiers Beach	The Lakes	Full Transfer	08/05/2025	10/05/2025	12 days	Approved	Complete Refuse
171411	4443694	Rodney FOX	Soldiers Beach	The Lakes	Full Transfer	21/05/2025	21/05/2025	1 days	New	

MOTION:

To reject Ben Falconer's new application and un-archive his old account so all awards carry forward and then approve his new membership.

Moved by: Simon Falconer

Second by: Tony Axford

CARRIED.

MOTION:

Motion to reject Matt White and the Griffiths' Family memberships due to them not fulfilling their patrolling requirement and not patrolling enough from January onwards.

Moved by: Simon Falconer

Second by: Jaydee Lourens.

7 FOR (Simon, Tony, Jaydee & Evelyn {1 vote as shared role}, Darcy, Mick, Jennifer, Gail)

4 AGAINST (Emma, Annie, Kell, Matt K - pecuniary interest as Kell & Matt K are family)

CARRIED.

MOTION:

To approve the remaining above pending and transfers other than those pertaining to motions above.

Moved by: Annie Vandertouw

Second by: Tony Axford

CARRIED.

Item 8. Director of Education – Emma Griffiths

1. Crew Course for Parent Group has begun with support of Wamberal SLSC. Requests have been made by both Trainer and Assessor for equipment to train at Soldiers beach SLSC however this request has been denied with no reasonable justification.

2. Multiple applications have been made for SMAR and SMPC course enrolment. Two successful applicants for the SMAR course were placed. SMPC requests include Colin Trigg, James Carroll, Sergei Mikhilchenko and Jaydee Lourens. Registrations will be forwarded to branch in that order as this was the response order for the course callout. Further requests will be submitted following this allocation. Limited number of spaces available for the course. There may be a second course offered at a later date.
3. ART course for parents may run alongside other clubs to ensure numbers – no plans of a date as yet, close out season and establish during the off season. Matthew White to train and Emma Griffiths to assess.
4. Requests for codes to the club as per last month's report have yet to be responded to by President. Codes have not been provided nor any form of communication in relation to club access despite multiple email requests and last month's Education report. CTO and trainers unable to assist in further training and development of club members as president has continued to refuse CTO and other trainers access codes to the club and office.

Recommendations:

CTO and Club Trainers be provided with codes to the club.

Approval for applicants for SMPC course – previously there has been discussion as to which applicants will be put through at Committee meetings – is this still the case as the rules continuously change?

MINUTE NOTE: Emma asked who decided who would go to Branch Awards and why a 13 year old couldn't go. Simon said it was his decision, and all tickets had already been allocated and there were none left.

Item 9. Board & Ski Captain – Simon Blakely

Nothing to report.

Item 10. Boat Captain – Mick Crowe

Nothing to report.

Item 11. Junior Club Captains – Evelyn Williamson & Jaydee Lourens

Camp successful.

Item 12. Childsafe Report – Jennifer Falconer

5. I would like to mention that The Senior Presentation was a very enjoyable night due to the fun, laughter, and the loads and loads of beautiful food. Congrats to all the recipients of club awards. A big thank you to Kate Keys for all her hard work.
6. The Youth Camp organized by the Junior Captains appears by all reports to have been a great success. The paperwork and organization required many hours to

complete, well done Junior Club Captains. Thanks must go to the supervising Adults. I've seen the photos of you all laughing, well done.

7. I would like to ask that any members in positions that involves children and youth keep me informed. I am available to help or support anyone who may need assistance
8. Thank you to the members who have supported and helped me in my position during the 24/25 Season.
9. I look forward to the coming season 25/26 at Soldiers SLSC.

A big thank you once again to the Executive and Committee for their help and support in developing this program.

Item 13. Caretaker Report – Kell Maxwell

Craftroom Floor: equipment is steadily getting packed away, Container has been ordered, ATV scheduled for pickup for a service: 5th June. Also with the work in progress of new floor, access to Craftroom will be out of action when the work is being done for all Members, Dunes and the Kraken.

Ice Machine will be located in the Keg Room area, Dunes and myself are in the process of relocating new shelving for stock in that area.

Lift replacement: Council Tender will be utilising Surf clubs' bin room area for the time while lift is being replaced, will be already by Tues 3rd June, bins will be stored outside near Recycling Cage.

Access to upstairs, Dunes Restaurant, will be utilising the fire stairs: that is stock, staff and patrons to Dunes, as access to front door entry will be off-limits for everyone.

Side gate access: Beach Maintenance advised Surf club that gate needs to be locked at all times, 24/7, I have a key to unlock it in any emergency, Council are in the process of ordering another key for Surf club, it will be placed with the ATV/First Aid room keys, if I am not around.

Alot is happening to The Surf club, within the next couple of months, will be already for the 2025/2026 Season.

Item 14. OHS/Special Projects – Darcy Waller

Please be reminded of construction work around the club for the next couple of months

Nothing Further to report

MOTION:

To receive and adopt all reports.

Moved by: Tony Axford

Second by: Jaydee Lourens

CARRIED.

Item 18. General Business

1. Gail: 30-year certificates received for Darcy, Tony and Gail. Need remaining 11 addresses for IRB thank you certificates to send out.
2. Jennifer has cleaned out the tower and fridge.



3. Kell - there are still young people coming in to the Club after hours and not letting Kel know. Simon to put another post out to remind people of this.

Meeting closed: 10.10am

Simon Falconer

Simon Falconer
President

Annie Vandertouw

Annie Vandertouw
Director of Administration