



Sunday 20th September 2026 Minutes

Soldiers Beach Surf Club Committee Meeting

Attendees: Darcy Waller, Sherrie Zammit, Sarah Maughan, Simon Blakely, Mick Crowe, Michael Rasmussen, Jaydee Lourens, Shawn Ford, Jennifer Falconer

Apologies: James Carroll, Gail Rixom

Date: Sunday 20th September 2026

Meeting opened at: 10:09am

Item 1: Declaration of any Conflict of interest:

Does anyone have a conflict of Interest that is not registered below?

Name: Shawn Ford	Interest: Contractor Light of Installation
Name: Kelly Maxwell	Interest: Relative of the Kraken

Item 2. Motion to Adopt Previous Minutes

Moved By: Simon Blakely
Second by: Jennifer Falconer
CARRIED Y.



Item 3. Positions Vacant

President - Currently Darcy Caretaker

Vice President - Currently Simon B Caretaker

JAC

Admin Assistant

Assistant DOL - Shawn Ford

Accepted by Sarah Maughan

Seconded by Simon B

MOTION CARRIED - Y

Radio officer - Shawn Ford

Gym Manager - Suan Kan

IT - Suan Kan

Social Secretary

Item 4. Business Arising from Previous Minutes

1. Bunnings BBQ - James happy to facilitate BBQ. Current available date 16th January 2027. Tony will follow up and confirm dates.

2. First Day of Nippers. Sunday 18th October 2026.

3. Marketing for Memberships. Karen and Jennifer are happy to help out and need some Youth/ Nippers to help as well. Karen will contact Lake Haven Shopping Centre or Bunnings. **COMPLETED**

4. Need to arrange a Calendar of events for the 2026/27 season. **COMPLETED**

5. Age Managers Meeting date to be determined? Kate stepping back - Assistance needed.

Need Under 6's Age Manager.

6. Raising of the Flags at Toowoona Bay Saturday 26th September. Jaydee Lourens to organise nippers.

7. Club apparel - Currently with Rampage WorkWear. Mick will follow up with other options. **HELDOVER**

8. Soldiers asked to host a Carnival 10th October 2026. Under 12's - Masters.

CONFIRMED

9. The club needs to look for a new Complaints Handler and more MPIOs. - Darcy following up.



Item 5. President –Darcy Waller

Report attached.

- Thanks to the helpers at the membership drive and registration day. Karen Ricketts, Jennifer Falconer, Simon Falconer, Rachel Falconer.
- Swimming starts Monday 21st September at Toukley Pool. Sponsored by The Ary and The Doylo.
- Jaydee and Darcy attending Rotary Meeting for Duke of Edinburgh
- Bendigo Bank Sponsoring Members for 3 more years, Thanks Simon Falconer and Tony Axford.

Item 6. Director of Finance –

Report attached.

- The Square not working. Phone is also not working, suggested by IT to purchase a new phone for the Square.

Motion put forward to purchase a new phone.

Accepted by Jennifer

Seconded by Simon.

MOTION CARRIED Y

- Unable to contact Emma from accounts yet.? still on holidays.

Trying to get access to Xero.

- Boards are paid for
- Tents are paid for
- Need to pay for new defibrillator battery.? \$52 from North Entrance. Simon B needs to check as they cannot be Chinese, not reliable.

Item 7. Director of Administration – Sarah Maughan

No report

Item 8. Vice President – Simon Blakely

No report



Item 9. Director of Education – Michael Rasmussen

The North Entrance SLSC looking at running a weekend camp for Rookies to complete their SRC.

Item 10. Director of Life Saving – James Carroll

No report

Item 11. Director of Surf Sports – Mick Crowe

NORTH STEYNE - Hosting their annual Nipper camp at Soldiers next weekend 19th and 20th and have requested to store equipment in the club house and requested to use IRB for water safety, Shawn Ford has agreed.

CONSTITUTION - Currently being reviewed. Can be amended at AGM or Special General Meeting with a Special Resolution.

Policies are easier to change. The Constitution needs to be sent for Legal advice/ approval. Needs to be sent to all Members.

Plan - To finalise the Constitution, Mick to send to the Committee.

BOARD TRAINING - Mick and Dimitri organising. Dennis Ricketts will also help when available.

Boards need to be audited.

Board Hire Agreement - Has been previously discussed with the Committee. Makes Nippers and Parents responsible. Mainly for Kids who are competing and regularly attend Board Training.

Pay a deposit for the season and are responsible for any damage to the boards and are required to have damaged boards repaired by an approved repairer. Mick will send previous documentation regarding agreement.

COACH ASSESSOR - Mick recently signed off as coach assessor and can now sign off development coaches in house.



Item 12. Director of Youth Development Committee (Nippers)

No report

Item 13. IRB Captain – Shawn Ford

Gear - One motor has been serviced. Second one this week and hopefully third.

So far has spent \$30 on a Gear pump.

Safety chain IRB - One short. Motion to purchase new chain - Passed

? Boat not passed on Surfguard. 4 boats, 3 motors. Need to ask Branch if Registration is still paid for.

Item 14. Board & Ski Captain –

Item 15. Boat Captain – Mick Crowe

- Surf boats training has commenced. We have 4 crews to compete so far. Members from Toowoona Bay and Shelly beach have been training with Soldiers and will transfer competitive rights to compete and assist with patrols.
- 2 Teams competing in the Terrigal Grind 19th September, we wish them good luck.

Item 16. First Aid Officer –

- Sarah Agland has offered to take on the role but is not a current member. Darcy will investigate this.
- Need a new bed.? out of First Aid grant.
- Microwave and Kitchen equipment to be moved out of the First Aid room into the Training room.

Item 17. Junior Club Captain – Jaydee Lourens

Please see attached report from New Zealand Exchange

Item 18. Rookie co-ordinator – Jaydee Lourens

- We have two new youth patrol captains, Jaydee and Indianna Lourens. Both are keen to vice this season, or on some patrols at least
- Waiting on approval from state, then I will begin becoming a Duke of Ed trainer
- Working with Darcy to get some youth to help set up the carnival on the 10th
- Will finalise the youth/rookie program for the rest of season ASAP
- Raising of the flags next weekend, we have 3 participants going from what I can see
 - I will be getting some patrol uniforms for the 3 rookies without uniform for this event, if there are sizes that fit them, I will write it in the uniform book and that will be their designated uniform for the next two years, if not they will be returned to the cupboard
- Emma L, Indianna L have been selected to help run the youth programs at branch this season
- Jaydee has been selected to facilitate two of the branch programs this season
- We have multiple youth applying for the youth programs now
- Attached to this email is Jaydee's NZ 'vlog' along with a written-up document about the trip, there are some recommendations and ideas in this
 - I am happy to discuss my recommendations and ideas in this meeting, or a later meeting
 - https://docs.google.com/document/d/1nPTHTMypI2oOSV_sgiVODBrzXQwbLaomUXXSLiq4YDWs/edit?usp=sharing

Item 19. Child safe Report – Jennifer Falconer

- I will be meeting our Child Safe requirements by attending and observing while offering information and support when required at Nippers, Pool Training, and any other activity which involves our young people.
- The signage for the toilets and change rooms will be once again instigated for Nippers at the finish for half an hour. I have found that the parents have been very accepting of this procedure and realise that it is in the best interest of the Adults and the young people.
- The need for WWCC to be collected, checked and put on SurfGuard by Admin Executive will be done. This also must be Verified with the Office of the Child Guardian.
- The Code of Conduct and SLSC Policies and Procedures, the Child Safe Policy and requirements, are to be made accessible to the members. It is the club's responsibility to continuously promote awareness and encourage adherence with the Child Safe Code of



Conduct. These documents can be found in the SLSA Child Safe Policy. SLSA Child Safe Online Report Form should be made accessible to members. QR codes are listed on the Notice Board which will enable the parents to access these, as well as on the WEB site.

- All activities with young people are to be supervised by an adult who has had a WWCC and appropriate qualifications as required, such as Age Marshals etc. eLearning modules will need to be completed.

- The Child Safe Coordinators position requires that information is given to the members, parents and young people on induction, the First Nipper morning, and during their time at the beach. The position also requires connecting with the members and the young people where possible and giving information as needed.

- Activities that are extra to the normal program require appropriate paperwork and approval from the Executive. The Child Safe Coordinator should also be informed and part of the planning process.

- These activities have been well received and the paperwork completed appropriately by our Rookie and Youth Managers over 25/26 season. I thank them for their diligence and hard work.

- I would like to speak with the Age Managers about the above issues as they will be the ones most connected to the young people's groups. I would like the Age Managers to view the Soldiers Youth Rights Statement. This is their 'back up' to how people should conduct themselves while on the beach at Nippers.

Item 20. Caretaker Report/OHS/Special Projects – Kell Maxwell

No report

MOTION:

To receive and adopt all reports.

Moved by: Jennifer

Second by: Simon

CARRIED Y

Item 21. General Business



1. CARNIVAL 10th October 2026

- Need First Aid - Jennifer and Ellen
- Sign in desk, 2 people for Live Heats registration
- Supply Fuel for IRB, 2 IRB Drivers and crew. Shawn will organise
- Working Party 6 people. Running track, tents, radios
- Sponsorship advertisements cannot conflict with Branch
- Club will receive \$7 per competitor
- Simon B has organised food for the officials
- 2 tables and 5 chairs per table
- We need help to cook the BBQ. Sarah to message WhatsApp groups requesting help.

2. Discuss alternate time/ day for meetings. Difficult with Nippers returning and Boat training.

Meeting closed: 11:23am

Darcy Waller
President

Sarah Maughan
Director of Administration

NEW ZEALAND EXCHANGE

I would first like to thank the club for its financial and general support on my exchange to New Zealand. I was very proud to represent this club that has supported me for the last 15 years. This document will give you a brief overview of what recommendations and ideas that came out of collaborating with other people. The google drive link below is the 'vlog' we produced for branch which gives a detailed look into what he did.

<https://drive.google.com/file/d/1zT34D4OkUla54TG4DzXy4Xo3DGCjMI9/view?usp=sharing>

Recommendations

Merch was a big one when I was over there. Every person at least at one point on the trip was wearing their club merchandise. I strongly believe soldiers do not have anything like that that our youth or many members want to wear. I understand we have the pools and swimmers, but it really limits our club members in what they can wear to represent the club. Even something as simple as a plain white tee, with our club logo. Something more casual that still represents our club, and is nice enough for our members to want to wear. Nearly every club over in New Zealand had stickers they could give out to visitors, club members and the general public. I think especially with clubs like Dee Why and Bronte coming up, simply gifting them a sticker they could put on a drink bottle, their laptop, their car, is a simple gift of gratitude and also a way to get our clubs name out there. Stickers are also extremely inexpensive in comparison to other merchandise. Similarly in the swimwear department, most of the people on the trip were wearing their club swimwear. Whereas you rarely see anyone wearing it at our club. Looking into getting more modern, intergenerational swimwear would be something to look into. Utilising brands such as Kozii and Budgie Smuggler, which are not that much different in price from Fashion Fish, would genuinely get more people in club merchandise. Especially as we have more competitors coming through at the moment, getting better swimwear is a good option.

In an attempt to make the club members more connected with the committee, a few ideas were made. Having a form go out every 2 years (doesn't have to be 2 years) in which the club members can write about what they want to see from their committee. It could be stuff like wanting to see the club president at nippers carnivals, wanting the director of surf sports to be at pool training sessions. This also gives us a chance to give members a more direct line of contact to committee members.

For the first patrol of the year, patrol captains initiate discussion surrounding what individual members want from each season. This could be done 30 minutes before the first patrol, does not need to be a formal thing but can just be casual. Once we realise what each member wants the patrol captain can direct the information onto the relevant portfolio.

Encouraging more central coast club exchanges, does not have to be whole patrols, but can be just youth, just patrol 5 etc. Looking at clubs such as North Entrance or Shelly beach, they have both talked to me before about running such an event.